

**Minutes of the Regular Monthly Meeting of the Town Board of the Town of Mooers held
February 14, 2017 at the Mooers Office Complex commencing at 7:00 PM**

Present: Jeff Menard, Supervisor
Gerald LaValley, Councilperson
Donald Perras, Councilperson
Mary Myatt, Councilperson

Recording Secretary: Jessica K. Bulriss, Town Clerk

Others Present: Kris Gilmore, Highway Superintendent

Absent: Eugene ("Dickie") Boulerice, Councilperson

Meeting: Supervisor Jeff Menard called the Meeting to Order at 7:00PM, he then asked Mrs. Jessica Bulriss to lead them in the "Pledge of Allegiance," which she did.

Minutes: All the Board Members were asked if they had read their copies of the December 30, 2016 and January 10, 2017 Minutes. Supervisor Jeff Menard stated that there were a couple of corrections. Mr. Al Rasco was referred to as Al Barcomb. Councilperson Perras made a motion to accept the minutes with corrections. The motion was seconded by Councilperson Myatt. The result of the Roll Call was 5 AYES (Councilperson Perras, Supervisor Menard, Councilperson LaValley, Councilperson Myatt) and 0 NOES. Therefore Supervisor Menard declared the motion carried and the Minutes accepted with noted corrections.

Highway: Highway Superintendent Kris Gilmore stated that he would like to get a fuel card. He said they would use it when they take trips to obtain military equipment and would be given a lower price. He also said that right now he is using his personal credit card. He stated that he would also like to get a SAM's card because they do not accept vouchers. Supervisor Menard stated that he did not have a problem with it as long as they do not charge the town tax. Supervisor Menard also said that there would be a fee and the town would pay for it.

Superintendent Gilmore stated that the first military truck is almost done. Supervisor Menard stated that they purchased a second military truck. Councilperson Perras asked how much was paid. Superintendent Gilmore replied that it was purchased for \$4,990.00. He also stated that the truck has roughly 6,000 miles and is a 2008 and the tires alone are worth \$10,000.00. Superintendent Gilmore stated that he hopes they can have this truck painted for the same hourly price as the first truck, but they might require that it be done by bid. He will be discussing the details on Friday. Councilperson Perras asked what color will be used. Superintendent Gilmore replied that they will use orange. Councilperson Perras asked if a different color would be cheaper. Superintendent Gilmore stated that he was going to use a reasonably priced tractor paint. There was more discussion regarding painting the military truck.

Supervisor Menard asked Superintendent Gilmore if he has had a chance to look at the ditch on Barcomb Road. He replied that he had not. Mr. Raymond Phair, present, stated that Mr. Gauthier has cleared a small section with a tractor, but it is still blocking five to six feet of water. Supervisor Menard said that we will have to coordinate a day to go over there with the Sheriff's Department and the Highway Department and clean out the ditch. Superintendent Gilmore stated that he would like to talk with Mr. Gauthier. Mrs. Shannon Phair, present, asked if the ditch will be cleaned out regardless of what Mr. Gauthier says. Supervisor Menard replied that yes it will definitely will be opened up.

Superintendent Gilmore stated the he is sending a letter to New York State requesting to renegotiate/reevaluate the Snow and Ice Agreement. He stated that he ordered 300 tons today and it looks like they will be lucky to break even this year. Supervisor Menard said that even though it has been a mild winter we have gone through a lot of salt due to the bare roads policy. Superintendent Gilmore said that it is unfair to put the burden of clearing the state roads on the local taxpayers. He also said that they contract is not covering the wear and tear on equipment used to clear the state roads. Supervisor Menard stated that if we are not making money we are not going to

continue to do it. Superintendent Gilmore stated that if the prices don't change he won't do it next year. Superintendent Menard said that we really don't have a choice, we signed a contract. Superintendent Gilmore replied that he did not sign a contract, but was supposed to. Supervisor Menard said that we will check into it.

Library: Councilperson LaValley stated that he spoke with Tim Gonyo regarding moving forward with the well. Mr. Gonyo gave Councilperson LaValley the ok to dig the well. He said he also informed Jesse Dixon, but nothing has been done as of yet. Councilperson LaValley said that they have also delivered more fuel. Supervisor Menard stated that he received a call from the librarian stating that the furnace in the old library was not working. Mr. Leon Menard, present said that he put a new thermostat on the furnace and got it to work, but it is still in need of another part.

Supervisor Menard stated that he spoke with the librarian who had concerns regarding a neighbor. The librarian informed him that the neighbor has been playing vulgar music and has been acting in a harassing manor towards her. Councilperson Myatt stated that she told the librarian to call the police. Supervisor Menard said that if it continues they will look into pressing harassment charges.

Dog Control: Supervisor Menard asked if anyone from Dog Control would like to address the board. No person was present wishing to address the board at this time.

Beautification: Supervisor Menard asked if anyone from The Beautification Committee would like to address the board. No person was present wishing to address the board at this time.

Tax Assessor: Supervisor Menard asked if anyone from the office of the Assessor would like to address the board. No person was present wishing to address the board at this time.

Youth Program: Supervisor Menard asked if anyone from the Youth Program would like to address the board. No person was present wishing to address the board at this time.

Town Historian: Supervisor Menard asked if anyone from the office of The Town Historian would like to address the board. No person was present wishing to address the board at this time.

Fire Department: Supervisor Menard asked if anyone from The Mooers Fire Department would like to address the board. No person was present wishing to address the board at this time.

EMS: Supervisor Menard asked if anyone from EMS would like to address the board. No person was present wishing to address the board at this time. Supervisor Menard stated the he spoke with Mr. Corey Thompson after last month's meeting and some of the EMS employees were upset because of an article in the Sun. Supervisor Menard informed Mr. Thompson that the article was not correct. He also said that he won't be giving anymore interviews.

Court: Supervisor Menard asked if anyone from the Court would like to address the board. No person was present wishing to address the board at this time. Supervisor Menard read the report for the month of January 2017. The report showed a total of \$7,908.50 with \$4,747.00 going to New York State, \$312.50 going to Clinton County, and \$2,849.00 going to the Town of Mooers.

Code Enforcement Officer: Supervisor Menard asked if anyone from the office of Code Enforcement would like to address the board. No person was present wishing to address the board at this time.

Cemeteries: Supervisor Menard informed the Board that Gloria Ivy Davis left \$5,000.00 in her will to maintain the Riverside Cemetery.

Old Business: None

New Business:

New Business 1: Supervisor Menard stated the he contacted Public Sector HR Consultant regarding an employee handbook. He said that the Town of Mooers does not currently have a handbook and when we were audited that was one of the things that needed to be corrected. They quoted a price of \$3,500.00 for the development and implementation of the handbook. There would be an additional fee of \$1,000.00 if the town chose to conduct the initial interview in person rather than by phone. There would be a \$750.00 fee plus travel expenses if the town chose to have them conduct the introductory workshop and presentation. Supervisor Menard said the he did not think we would need them to conduct an in person interview or have them do a presentation. There was more discussion regarding

the employee handbook. Councilperson LaValley made a motion to hire Public Sector HR Consultant . The motion was seconded by Councilperson Perras. The result of the Roll Call was 4 AYES (Councilperson Myatt, Councilperson LaValley, Supervisor Menard, and Councilperson Perras) and 0 NOES. Therefore Supervisor Menard declared the motion carried.

New Business 2: Supervisor Menard asked if we should give the residents of Mooers the opportunity to vote on changing the Town Clerk from a part time position to a full time position. He said that he was approached by Mrs. Rena Bosley because she handles everyone who comes in when the Town Clerk is not open. There was more discussion regarding the Town Clerk hours. The issue was tabled until next month.

New Business 3: Supervisor Menard stated that he received an email requesting that the Town of Mooers add a link to our website to a substance abuse and treatment center. Councilperson Perras said that he wondered if that would open the town up to having to cater to everyone. Supervisor Menard said that he will send an email with the boards questions.

New Business 4: Supervisor Menard stated the he met with Andre Labarge regarding the Town's insurance renewal. She will conduct her presentation at April's meeting.

New Business 5: Supervisor Menard stated the board decided to change the monthly meeting to the third Tuesday of the month. He said that it is not working because the bills need to be paid earlier. Supervisor Menard made a motion to hold our regular monthly meeting on the second Monday of the Month at 7:00 pm. The motion was seconded by Councilperson Myatt. The result of the Roll Call was 4 AYES (Councilperson Perras, Councilperson Myatt, Supervisor Menard, Councilperson LaValley) and 0 NOES. Therefore Supervisor Menard declared the motion carried.

New Business 6: RESOLUTION FOR STAND WORK DAY FOR EMPLOYEES

Whereas; The Office of the New York State Comptroller requires a Standard Work Day Resolution for Employees be passed by the Town Of Mooers Board. The Standard Work day Resolution applies to the positions as listed, not individuals

BE IT RESOLVED THAT THE TOWN OF MOOER, LOCATION CODE 30183, HEREBY ESTABLISHES THE FOLLOWING AS STANDARD WORK DAYS FOR ITS EMPLOYEES AND WILL REPORT DAYS WORKED TO THE NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM BASED ON THE TIME KEEPING SYSTEM OR THE RECORD OF ACTIVITIES MAINTAINED AND SUBMITTED BY THERE MEMBERS TO THE CLERK OF THIS BODY. MEO- 8 HOURS, SUPERVISOR- 6 HOURS, JUSTICE- 6 HOURS, COUNCILPERSON- 6 HOURS, DOG CONTROL OFFICER- 8 HOURS, COURT CLERK- 8 HOURS, SECRETARY TO THE BOARD- 8 HOURS, TOWN CLERK- 6 HOURS

Motion: Supervisor Menard

Seconded by: Councilperson Perras

Discussion: none

The result of a Roll Call was 4 AYES (Councilperson Myatt, Councilperson Myatt, Councilperson Perras, Supervisor Menard) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #11-2017** is adopted.

Public Comment : None

Voucher: The Audited Vouchers to be paid off the Abstracted Vouchers on October 11, 2016 as follows:

General - Townwide -----(Vouchers 23-47-----	\$39,227.31
Highway - Townwide -----(Vouchers 17-36)-----	\$69,786.83
Trust and Agency----- (Vouchers 41-44)-----	\$13,954.85

Mooers Forks Lights-----	(Voucher 42)-----	\$429.06
Mooers Lights -----	(Voucher 42)-----	\$746.16
Mooers Ambulance District-----	(Voucher 44)-----	\$85,014.93
Mooers Fire Protection-----	(Voucher 45)-----	\$175,032.51

Total of Abstracted Vouchers Paid-----\$384,191.65

Adjourn: Councilperson LaValley made a motion for the meeting be adjourned. Councilperson Perras seconded the motion. All in favor. Thus, Supervisor Jeff Menard declared the motion carried. Meeting adjourned at 7:38 PM.

Respectfully Submitted,

JESSICA K. BULRISS, TOWN CLERK/TAX COLLECTOR