

**Minutes of the Special Meeting of the Town Board of the Town of Mooers held Friday December 29, 2017 at the Mooers Office Complex commencing at 1:00 PM**

**Present:** Jeff Menard, Supervisor  
Gerald LaValley, Councilperson  
Donald Perras, Councilperson  
Eugene ("Dickie") Boulerice, Councilperson

**Recording Secretary:** Jessica K. Bulriss, Town Clerk

**Others Present:** Kris Gilmore, Highway Superintendent  
Crystal Bulriss, Town Court  
Larry Wolff, Assessor

**Absent:** Mary Myatt, Councilperson

**Meeting:** Supervisor Jeff Menard called the Meeting to Order at 1:00 PM, he then asked Mrs. Jessica Bulriss to lead them in the "Pledge of Allegiance," which she did.

A representative from Clark Truck Center was present to explain their truck leasing options. He explained that there are several municipal lease options and the town can set up a term that we're comfortable with. He said most towns do sixty month term to depreciate the truck. Payments can be deferred but interest will be calculated into the first payment. Typically payments are made once per year. The town can make a down payment, but they do not have to. He states they do currently have a chassis that is ready to go. They do have new 2019 models coming out but there is a 2% increase on the chassis price. Supervisor Menard asked if we sign a contract now are we able to lock in the 2% interest or will it change with the New Year. He stated that they do not control the interest rate, but he works with several banks and Kansas State Bank typically offers the most competitive rate. Supervisor Menard also ask if the warranty would remain the same. He replied that that would be the same. The town would have up to twelve months to purchase a warranty after the truck was delivered. There is a basic two year warranty on the Cummings engine and three years on the Allison transmission. Councilperson Boulerice asked if the truck that was ready was an automatic. He replied that it was, and once towns switch to an automatic they don't go back to a standard transmission. He said that the resale value of an automatic transmission is more. He also said the Town of Black Brook had a 2006 that needed about \$15,000.00 worth of work done and they still received \$40,000.00 trade in value. The Town of Champlain just received \$55,000.00 trade in value for a 2006. He said it is beneficial for the town to get on a trade schedule because instead of spending \$200,000.00 when you need a new truck you can spend \$150,000.00. After three truck purchases you basically end up with a free truck. It also decreases maintenance costs and increases reliability. Councilperson LaValley asked the price of the truck. Superintendent Gilmore replied that it was \$206,000.00, but he changed some of the plow specs, which will increase the price. He would like an extendable wing and a power angle blade. Councilperson Perras asked if the town retains ownership after the final lease payment. He replied that we would. He said it's basically straight finance, but they call it a municipal lease. There was more discussion regarding the municipal lease.

Superintendent Gilmore stated that if they are too busy he asked if Dragoons could clear the library and office parking lot. Councilperson Perras asked if the library was responsible for plowing their parking lot. Supervisor Menard replied that the town has always done it. Councilperson Perras made a motion to hire Dragoon's Farm Equipment to clear the office parking lot on an as needed basis. The motion was seconded by Councilperson LaValley. The result of the roll call was 3 AYES (Councilperson LaValley, Councilperson Perras, Councilperson Boulerice), 1 ABSTAIN (Supervisor Menard), and 0 NOES. Therefore Supervisor Menard declared the motion carried.

Supervisor Menard asked what the Board thought about the municipal lease. Councilperson Boulerice stated that there is usually a carry over at the end of the year and we could use that to make an extra payment. Supervisor Menard stated he spoke with Larry Barcomb from the Town of Champlain and they trade trucks every two years. They are to the point where they are receiving \$50,000.00 to \$60,000.00 for their trades. Councilperson Perras asked if there would be a substantial savings in maintenance alone if we traded every two

years. Superintendent Gilmore stated that there would be. There was more discussion regarding the municipal lease. Councilperson Boulrice made a motion to enter into a municipal lease with Clark's Truck Center. The motion was seconded by Councilperson Perras. The result of the roll call was 4 AYES (Councilperson LaValley, Councilperson Perras, Councilperson Boulrice, and Supervisor Menard), and 0 NOES. Therefore Supervisor Menard declared the motion carried

**Library:** Supervisor Menard asked if anyone from the library would like to address the board. No person was present wishing to address the board at this time.

**Dog Control:** Supervisor Menard said they put a new heater in the shelter building. He also stated that the Town of Chazy did not renew their contract for dog control. They have hired a new Dog Control Officer.

**Assessor:** Mr. Larry Wolff stated that all paperwork has to be submitted by March 1, 2018 in order to sign up for the Star Program. He also thanked Tracey Decoste for all of her help.

**Fire Department:** Supervisor Menard asked if anyone from the Fire Department would like to address the board. No person was present, wishing to address the board at this time.

**EMS:** Supervisor Menard asked if anyone from the EMS would like to address the board. No person was present wishing to address the board at this time.

**Court:** Mrs. Crystal Bulriss explained that the annual audit of the Court's records has changed. Mrs. Bulriss went through each step of the audit with the board. The members of the Board signed and dated the yearly audit.

**Code Enforcement:** Supervisor Menard asked if anyone from Code Enforcement would like to address the board. No person was present wishing to address the board at this time.

**Old Business:**

**Old Business 1:** Supervisor Menard said that the lights in the parking lot have all been replaced with LED lights.

**New Business:**

**New Business 1:** Supervisor Menard said Maureen, the cleaning lady, has been ill and has not been coming into work for some time. Supervisor Menard recommended that someone else be appointed to the job. Supervisor Menard made a motion that Mrs. Jessica Bulriss be appointed to the position. The motion was seconded by Councilperson Boulrice. The result of the roll call was 4 AYES (Councilperson LaValley, Councilperson Perras, Councilperson Boulrice, and Supervisor Menard), and 0 NOES. Therefore Supervisor Menard declared the motion carried.

**New Business 2:** Superintendent Gilmore asked the board if they would like him to move the dumpster to a more visible area. Supervisor Menard said that they would like it moved to try to deter theft of services.

**New Business 3:** Supervisor Menard stated that he would like to change Mrs. Rena Bosley's title from Secretary to the Town Board to Secretary to the Supervisor.

**RESOLUTION ABOLISHING THE POSITION OF**

**CONFIDENTIAL SECRETARY TO THE TOWN BOARD**

**WHEREAS** the Town Board of the Town of Mooers has determined that a position of Confidential Secretary to the Town Board is no longer required for the proper conduct of the affairs of the Town,

**NOW, THEREFORE, BE IT IS RESOLVED** that the position of Confidential Secretary to the Town Board is hereby abolished effective immediately and no further compensation of the holder of that position shall be paid, and

**IT IS FURTHER RESOLVED** that any prior resolutions in which the position of the Confidential Secretary to the Town Board was established and funded are hereby rescinded.

**IT IS FURTHER RESOLVED** that the Town Clerk of the Town of Mooers advise the Clinton County Department of Personnel that said position is being abolished.

**Motion: Councilperson Perras**

**Seconded by: Supervisor Menard**

**Discussion: yes**

The result of a Roll Call was 4 AYES (Councilperson LaValley, Councilperson Perras, Councilperson Boulerville, and Supervisor Menard), and 0 NOES.

**Therefore;** Supervisor Menard declared **Resolution # 27-2017** adopted.

**RESOLUTION CREATING THE POSITION OF  
CONFIDENTIAL SECRETARY TO THE TOWN SUPERVISOR**

**WHEREAS** the Town Board of the Town of Mooers has determined that it is in the best interest of the Town to create a position of Confidential Secretary to the Town Supervisor,

**NOW, THEREFORE, BE IT RESOLVED** that Rena Bosley is hereby appointed as Confidential Secretary to the Town Supervisor,

**BE IT FURTHER RESOLVED** that said appointment be effective immediately and that the compensation for the Confidential Secretary to the Town Supervisor be the same as the compensation for the position of Confidential Secretary to the Town Board which has been abolished by the previous resolution, and

**IT IS FURTHER RESOLVED** that the Town Clerk of the Town of Mooers prepare the document entitled Clinton County Department of Personnel Review of Established Exempt Class Position and forward said document to the Clinton County Department of Personnel.

**Motion: Councilperson Perras**

**Seconded by: Supervisor Menard**

**Discussion: yes**

The result of a Roll Call was 4 AYES (Councilperson LaValley, Councilperson Perras, Councilperson Boulerville, and Supervisor Menard), and 0 NOES.

**Therefore;** Supervisor Menard declared **Resolution # 28-2017** is adopted.

**New Business 4:** Superintendent Gilmore asked for permission to add the extendable wing to the plow package for the new truck, which will cost an additional \$3,000.00. This has been tabled and will be discussed at the next board meeting.

**New Business 5:**

**RESOLUTION TO ESTABLISH PETTY CASH FUND FOR THE OFFICE OF THE TAX COLLECTOR**

**Whereas:** The collection of 2018 Land Taxes begins December 28, 2017, and

**Whereas:** There is the need for the office of the Tax Collector to have change for payments of taxes

**BE IT HEREBY RESOLVED THE TAX COLLECTOR BE ALLOTTED THE SUM OF  
\$300.00 FOR PETTY CASH FOR THE 2018 TAX SEASON**

**Motion: Supervisor Menard**

**Seconded by: Councilperson Perras**

**Discussion: none**

The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Boulerice, Councilperson Lavalley, and Councilperson Perras) and 0 NOES.

**Therefore;** Supervisor Menard declared **Resolution #29-2017** adopted.

**Public Comment:**        **None**

Supervisor Menard presented Councilperson LaValley with a plaque, which read "In recognition and appreciation for your dedicated service to the residents of the Town of Mooers as council member from 2005-2017" Supervisor Menard also stated that Councilperson LaValley has put a lot of time and effort into the new library and if it weren't for him they might not be open yet.

Supervisor Menard stated that he would also like to voice his appreciation of Councilperson Myatt. She presented a different and positive point of view.

**Vouchers:**

**The Audited Vouchers to be paid off the Abstracted Vouchers on December 29, 2017 as follows:**

<b>General – Town-wide</b>	<b>Vouchers 288-304</b>	<b>\$13,153.27</b>
<b>Highway – Town-wide</b>	<b>Vouchers 225-231</b>	<b>\$36,287.80</b>
<b>Union Cemetery</b>	<b>Voucher 31</b>	<b>\$86.63</b>
<b>Riverside Cemetery</b>	<b>Voucher 31</b>	<b>\$49.51</b>
<b>Total of Abstracted Vouchers Paid</b>		<b>\$49,577.21</b>

**Adjourn:**        Councilperson Boulerice made a motion for the meeting be adjourned. All in favor. Thus, Supervisor Jeff Menard declared the motion carried. Meeting adjourned at 1:55 PM.

Respectfully Submitted,

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*JESSICA K. BULRISS, TOWN CLERK/TAX COLLECTOR*