

Minutes of the Regular Monthly Meeting of the Town Board of the Town of Mooers held December 10, 2013 at the Mooers Office Complex commencing at 7:00P.M.

Present: Cory Ross, Supervisor
Steve Barcomb, Councilman
Eugene Bushey, Councilman
Gerald LaValley, Councilman

Recording Secretary: Brandi Lloyd, Town Clerk
Others Present: Kaleigh LaBombard, Dog Control Officer
Eugene Boulerice, Highway Supervisor
Jess Dixon, Code Enforcement Officer
Jaclyn Madison, Librarian
Jim Coffey, attorney

Absent: none

Meeting: Supervisor Cory Ross called the Meeting to Order at 7:00PM, then he asked Brandi Lloyd to lead them in the "Pledge of Allegiance", which she did.

Minutes: All the Board Members were asked if they had read their copies of the November 12, 2013 Minutes. They all replied yes. Supervisor Cory Ross then asked if there were any omissions or corrections, there were none. Councilman Gerald Lavalley then made a motion to accept the November 12 2013 Minutes as written and Councilman Gene Bushey seconded the Motion. The result of a Roll Call was 4 AYES and 0 NOES, therefore Supervisor Cory Ross declared Minutes accepted as written.

Highway: Highway Supervisor Eugene Boulerice handed in the report for November for State Roads. He added that a total of \$14,041.49 was spent on State Roads in the month of November.

Fire Department: Mr. Raymond Phair, Fire Chief, handed in the November report. Mr. Phair added that it was a busy month for the Fire Department due to wind damage. He added that All three trucks had been serviced and pumps tested with some minor repairs. Mr. Phair reported that the generators at Station 1 and Station 2 had been serviced as well. Mr. Phair said that there is a problem with limited man power during the day. He said that the Fire Department had received a call during the day for a chimney fire. Mr. Phair said they were able to put the fire out, but if Dragoon's Farm Equipment had not allowed their employees to leave for the call, the house could have been a total loss. Mr. Phair added that e had been trying to think of some sort of incentive to encourage other local business to allow employees that are volunteer firefighters to leave during the day for calls. He said that the County is aware of the lack of man power for calls during the day and they are also working on addressing issue as well. Mr. Phair announced that as of January 2014 Chris Bulriss will be the new Fire Chief, Mark Trombley will be President, and Myrtle Hawksby will remain President of the Auxiliary. The November report contained the following: Station #1 had 22 calls, Station #2 had 2 calls, Town had 19 calls and Mutual Aid had 3 calls. -----Incident types were House=1----Power Lines=1----MVA=1----Auto Alarms=1---Stand By=1---Other=16 (1 Med. Assist, 15 Trees Down -wind-). Mutual aid to Champlain=1----Hemmingford=1----Other=1 (South Plattsburgh). Mutual Aid from Altona=1----Ellenburg Center=1----Ellenburg Depot=1----Champlain=1----Chazy=1----Hemmingford=1----West Chazy=1----Rouses Point=1. Vehicle 251(Pumper) used 4 times, vehicle 252(Brush Truck) used 4 times, vehicle 253(Squad) used 2 times, vehicle 254(Pumper) used 8 times, vehicle 257(Heavy Rescue) used 8 times, vehicle 258(Tanker) used 3 times, vehicle 259(Pumper) used 2 times, and vehicle 25-AIR(Air Truck) used 3 times. Gallons of diesel fuel used and gallons of gasoline used not reported.

Dog Control: DCO Kaleigh LaBombard reported that she currently has four dogs in the shelter. Ms. LaBombard handed in the itemized report for November 2013 which showed the following: two dog s came in from Altona, one dog came in from the Town of Mooers, one dog came in from Chazy, and a total of 25 reports/ complaints were received.

Library: Mrs. Jaclyn Madison reported that the library held their "Santa Brigade" on December 7th and that it went well.

Code Enforcement Officer: Mr. Jess Dixon reported that there were no Building Permit and no violations for the month of November 2013. He added that he had two inspections and 19 calls. Mr. Dixon said he will be taking his last training course December 17- 19.

Letter from New York State Department of Public Service: Supervisor Ross read the letter received from the New York State Department of Public Service regarding energy costs for the elderly and those on fixed incomes. He read that the New York State Public Service Commission's winter outreach and education campaign is designed to provide energy efficiency and financial assistance information to help consumers stay warm and safe during the cold weather months. The letter went on to ask for assistance with their outreach and education effort by selecting from the available publications those that might be helpful to the Mooers community. Supervisor Ross said he had ordered pamphlets and they would be made available.

E-mail from the Office of the State Comptroller: Supervisor Ross read an e-mail received from the Office of the State Comptroller. The e-mail explained that the Office of the State Comptroller has published revised guidelines addressing the recent amendment to the "piggybacking" provisions of General Law 103 (16). The e-mail went on to say that Chapter 497 of the Laws of 2013, effective November 13, 2013, now authorizes political subdivisions to make purchases through the use of contracts led by certain other governmental entities either to the lowest responsible bidder or on the basis of the best values, in a manner consistent with General Municipal Law 103.

Beautification Committee: Supervisor Ross said that the Board had, in a previous meeting, discussed setting up a Reserve Fund for the Beautification Committee. He explained that this would allow the Committee to save towards larger projects that they would like to work towards in the future. Supervisor Ross said that the money in the Reserve Fund would not be associated with the money in the yearly budget. He added that the amount would be determined at the December 31, 2013 meeting. A motion was made by Supervisor Ross to establish a Reserve Fund for the Beautification Committee. The motion was seconded by Councilman Barcomb. All in favor. Motion carried.

Vacant Board Position: Supervisor Ross advised that the following people have expressed interest in the vacant position on the Board; Myrtle Hawksby, Donald Perras, Irving Breyette, Merritt Billiter, and Cory Ross. He said the Board will be appointing a new member at the closeout meeting on December 31st at 9am.

Town Business 1: the Town Board of the Town of Mooers has determined that a position of Confidential Secretary to the Supervisor is no longer required for the proper conduct of the affairs of the Town; therefore Councilman Bushey made a motion that the following be adopted:

NOW, THEREFORE, BE IT IS RESOLVED that the position of Confidential Secretary to the Town Supervisor is hereby abolished effective immediately and no further compensation of the holder of that position shall be paid, and

IT IS FURTHER RESOLVED that any prior resolutions in which the position of the Confidential Secretary to the Town Supervisor was established and funded are hereby rescinded.

IT IS FURTHER RESOLVED that the Town Clerk of the Town of Mooers advise the Clinton County Department of Personnel than said position is being abolished.

The motion was seconded by Supervisor Ross. The result of a Roll Call was 4 AYES (Supervisor Cory Ross, Councilman Barcomb, Councilman Lavalley, and Councilman Bushey) and 0 NOES, therefore Supervisor Cory Ross declared **Resolution #049-2013** adopted.

Town Business 2: Town Board of the Town of Mooers has determined that it is in the best interest of the Town to create a position of Confidential Secretary to the Town Board; therefore Councilman Lavalley made a motion that the following be adopted:

NOW, THEREFORE, BE IT RESOLVED that Rena Bosley is hereby appointed as Confidential Secretary to the Town Board,

BE IT FURTHER RESOLVED that said appointment be effective immediately and that the compensation for the Confidential Secretary to the Town Board be the same as the compensation for the position of Confidential Secretary to the Supervisor which has been abolished by the previous resolution, and

IT IS FURTHER RESOLVED that the Town Clerk of the Town of Mooers prepare the document entitled Clinton County Department of Personnel Review of Established Exempt Class Position and forward said document to the Clinton County Department of Personnel.

The motion was seconded by Councilman Bushey. The result of a Roll Call was 4 AYES (Supervisor Cory Ross, Councilman Barcomb, Councilman Lavalley, and Councilman Bushey) and 0 NOES, therefore Supervisor Cory Ross declared **Resolution #050-2013** adopted.

Town Business 3: A number of the residents of the Town of Mooers have requested that the Town accept credit cards as a method of payment with any and all convenience fees will be paid the "customer" and never by the Town of Mooers; therefore Supervisor Ross made a motion that the following be adopted:

BE IT HEREBY RESOLVED, THAT THE TOWN CLERK/ TAX COLLECTOR IS AUTHORIZED TO ENTER INTO A CONTRACT WITH "VALUE PAYMENT SYSTEMS" OF 2207 CRESTMOOR ROAD, SUITE 200, NASHVILLE, TENNESSE TO ACCEPT CREDIT CARDS AS A METHOD OF PAYMENT ; AND BE IT FURTHER

RESOLVED, THAT CREDIT CARD PAYMENTS BE ACCEPTED FOR TAXES, MARRIAGE LICENSE FEES, DOG LICENSE FEES, PURCHASE OF HUNTING LICENSE, AND MISCELLANEOUS PAYMENTS WHICH INCLUDE FEES FOR CERTIFIED COPIES

The motion was seconded by Councilman Lavalley. The result of a Roll Call was 4 AYES (Supervisor Cory Ross, Councilman Barcomb, Councilman Lavalley, and Councilman Bushey) and 0 NOES, therefore Supervisor Cory Ross declared **Resolution #051-2013** adopted.

Town Business 4: The collection of 2014 Land Taxes begins in January 2014, and there is the need for the office of the Tax Collector to have change for payments of taxes; therefore Supervisor Ross made a motion that the following be adopted:

BE IT HEREBY RESOLVED THE TAX COLLECTOR BE ALLOTTED THE SUM OF \$300.00 FOR PETTY CASH FOR THE 2014 TAX SEASON

The motion was seconded by Councilman Barcomb. The result of a Roll Call was 4 AYES (Supervisor Cory Ross, Councilman Barcomb, Councilman Lavalley, and Councilman Bushey) and 0 NOES, therefore Supervisor Cory Ross declared **Resolution #052-2013** adopted.

Town Business 5: The need has arisen where money in the Budget for the accounts listed have exceeded the original appropriation. The funds to cover the difference be made available as listed, as per the secretary to the supervisor; therefore Councilman Lavalley made a motion that the following be adopted:

BE IT HEREBY RESOLVED THAT THE FOLLOWING FUNDS BE MOVED IN THE BUDGET JOURNAL TO THE DESIGNATED ACCOUNTS

**\$8,726.38 FROM MACHINERY OUTLAY SF1-5130.2
TO EMPLOYEE BENEFITS – WORKER’S COMP SF1-9040.8**

**\$5,000 FROM MACHINERY OUTLAY SF1-5130.2
TO MACHINERY – CONTRACTUAL SF1-5130.4**

**\$110 FROM PERSONNEL – CONTRACTUAL A1430.4
TO PERSONNEL – SERVICE CONTRACTS A1430.47**

**\$1200 FROM BUILDINGS – CONTRACTUAL A1620.4
TO TRAFFIC CONTROL – CONTRACTUAL A3310.4**

**\$500 FROM PLAYGROUNDS – EQUIPMENT A7140.2
TO PLAYGROUNDS – PERSONAL SERVICES A7140.1**

**\$10,000 FROM GENERAL REPAIRS – CONTRACTUAL DA5110.4
TO GENERAL REPAIRS – PERSONAL SERVICES 5110.1**

**\$29,709.04 FROM PERSONAL SERVICE STATE DA5148.1
TO GENERAL REPAIRS – PERSONAL SERVICES 5110.1**

**\$1,400 FROM IMPROVEMENTS – CONTRACTUAL DA5112.4
TO IMPROVEMENTS – PERSONAL SERVICES DA5112.1**

**\$4,705 FROM MACHINERY – EQUIPMENT DA5130.2
TO IMPROVEMENTS – CAPITAL OUTLAY DA 5112.2**

**\$9,150.17 FROM SNOW REMOVAL – PERSONAL SERVICES DA5142.1
TO SNOW REMOVAL – CONTRACTUAL DA5142.4**

**\$7,642.72 FROM STATE PERSONAL SERVICES DA5148.1
TO CONTRACTUAL – STATE DA5148.4**

**\$4,793.42 FROM EMPLOYEE BENEFITS – STATE RETIREMENT DA9010.8
TO CONTRACTUAL – COUNTY DA5148.41**

The motion was seconded by Supervisor Ross. The result of a Roll Call was 4 AYES (Supervisor Cory Ross, Councilman Barcomb, Councilman Lavalley, and Councilman Bushey) and 0 NOES, therefore Supervisor Cory Ross declared **Resolution #053-2013** adopted.

Code Enforcement Officer 2: Supervisor Ross said that the Board has drawn up an Employment Agreement for the position of Code Enforcement Officer, Jess Dixon. He asked the Board members if they all had a chance to go over the Employment Agreement. A motion was made by Councilman Bushey to accept the Employment Agreement for the position of Code Enforcement Officer, Jess Dixon. The motion was seconded by Supervisor Ross. All in favor. Motion carried.

Town Business 7: Motion was made by Councilman Bushey to approve payment of vouchers 192-216, 338-372, 374- 380. The motion was seconded by Supervisor Ross. All in favor. Motion carried.

Vouchers: The Audited Vouchers to be paid off the Abstracted Vouchers on December 10, 2013 are as follows:

General - Townwide-----	(Vouchers 338 - 360, 362 - 367, 380)-----	\$ 26,669.99
Highway - Townwide-----	(Voucher 192 - 216)-----	55,647.05
Mooers Fire Protection -----	(Voucher 355, 359, 368 - 372, 374 - 379)-----	15,601.18
Mooers Sidewalk -----	(Voucher 353, 361) -----	205.31
Mooers Forks Lights-----	(Voucher 359)-----	396.33
Mooers Lights -----	(Voucher 359)-----	<u>684.17</u>

Total of Abstracted Vouchers Paid-----\$99,204.03

Supervisor Ross asked if anyone would like to address the Town Board.

There was no person wishing to address the board.

Adjourn: Councilman Barcomb made a motion for the meeting be adjourned. Supervisor Ross seconded the motion and the result was 4 AYES (Supervisor Cory Ross, Councilman Eugene Bushey, Councilman Steve Barcomb and Councilman Gerald LaValley) and 0 NOES. Thus, Supervisor Cory Ross declared motion carried. Meeting adjourned at 7:20 PM.

Respectfully Submitted,

BRANDI B. LLOYD, TOWN CLERK/TAX COLLECTOR