

Minutes of the Regular Monthly Meeting of the Town Board of the Town of Mooers held October 14, 2014 at the Mooers Office Complex commencing at 7:00P.M.

Present: Jeff Menard, Supervisor
Gerald LaValley, Councilperson
Mary Myatt, Councilperson
Steve Barcomb, Councilperson

Recording Secretary: Brandi B. Lloyd, Town Clerk
Others Present: Kaleigh LaBombard, Dog Control Office
Jess Dixon, Code Enforcer

Absent: Cory Ross, Councilperson

Meeting: Supervisor Jeff Menard called the Meeting to Order at 7:00PM, then he asked Mrs. Brandi Lloyd to lead them in the "Pledge of Allegiance", which she did.

Ambit Energy: Supervisor Menard announced that two representatives of Ambit would like to address the Board. The two representatives explained the benefits to the Town if they should decide to go with Ambit Energy.

Minutes: All the Board Members were asked if they had read their copies of the October 14, 2014 Minutes. They all replied yes. Supervisor Jeff Menard then asked if there were any omissions or corrections, there were none. Councilperson LaValley then made a motion to accept the October 14, 2014 Minutes and Councilperson Myatt seconded the Motion. The result of a Roll Call was 4 AYES and 0 NOES, therefore Supervisor Jeff Menard declared Minutes accepted as written. All the Board Members were asked if they had read their copies of the October 28, 2014 Minutes. They all replied yes. Supervisor Jeff Menard then asked if there were any omissions or corrections, there were none. Councilperson Myatt then made a motion to accept the October 28, 2014 Minutes and Councilperson Barcomb seconded the Motion. The result of a Roll Call was 4 AYES and 0 NOES, therefore Supervisor Jeff Menard declared Minutes accepted as written.

Highway: Highway Supervisor Eugene Boulерice was absent.

Library: Mrs. Sue Evans, in Mrs. Jacqueline Madison's absence, reported that the library held their 4th Annual Fright Night. She added it was a success with 48 children attending. Mrs. Evans said the Library Board would like to meet with the Town attorney again to discuss possibly making the Library Director an employee of the Town. Mrs. Evans said she has received several inquiries as to when the interior of the library will be completed. Supervisor Menard said more funds are needed before work can proceed.

Dog Control: DCO Kaleigh LaBombard handed in the itemized report for October 2014 which showed the following: no dogs coming in to the shelter, there were a total of 24 reports/ complaints received and there are currently 2 dogs in the shelter. Ms. LaBombard said this is the first month since she has been DCO that she has had zero dogs come into the shelter.

Beautification Committee: Supervisor Menard asked if anyone from the beautification committee would like to address the board. Mrs. Scarlett reported that the committee would need to purchase a few lights and have a few banners repaired for the Christmas decorations. She then asked the Board if they indeed did give the Beautification Committee permission to clear out the brush and dead trees and limbs from around the dam and pump house area. Councilperson Barcomb made a motion giving permission to the Beautification Committee to proceed with the clean-up of the area around the dam and pump house. The motion was seconded by Councilperson Myatt. The result of a Roll Call was 4 AYES (Councilperson Lavalley, Councilperson Myatt, Supervisor Menard, Councilperson Barcomb) and 0 NOES. Motion carried.

Youth Program: Supervisor Menard asked if anyone from the youth program would like to address the board. No person was present from the youth program wishing to address the board at this time.

Town Historian: Supervisor Menard asked if anyone from the Town Historian would like to address the board. No person was present wishing to address the board at this time.

Fire Department: Mr. Chris Bulriss, Fire Chief, handed in the October report. The October report contained the following: Station #1 had 3 calls, Station #2 had 0 calls, Town had 3 calls and Mutual Aid had 0 calls. Total of 67 calls to date. -----Incident types were House=1----MVA= 1----Other(malfunctioning furnace)=1. Mutual aid to none. Mutual Aid from none. Vehicle 251(Pumper) used 3 times, vehicle 252(Brush Truck) used 3 times, vehicle 253(Squad) used 1 time, vehicle 254(Pumper) used 1 time, vehicle 257(Heavy Rescue) used 3 times, vehicle 258(Tanker) used 1 time, vehicle 259(Pumper) used 1 times, and vehicle 25-AIR(Air Truck) used 1 time. Mr. Bulriss said they were at the recent structure fire at the corner of Route 22 for 35 hours straight. Supervisor Menard confirmed that it was a stubborn fire of a large, old building. Mr. Bulriss said it was a good effort by all of the fireman as well as mutual aid from the other departments.

EMS: Supervisor Menard asked if anyone from EMS would like to address the board. No person was present wishing to address the board at this time. A report was not submitted by EMS.

Court: A Justice Fund report for October was not presented.

Code Enforcement Officer: Mr. Jess Dixon handed in his report for the month of October showing six violations, four certificates of occupancy, four complaints, 26 calls, and two permits were issued.

Old Business: Supervisor Menard gave an update on the clean-up of the collapsed building. He said the wells are in and the barrels will be collected on November 14th for testing.

New Business

Town Business 1: Town boards must adopt uniform rules for all departments within the town, relating to the administration of public access to records, including the time and place to obtain or view town records, the person from whom they may be obtained, how to appeal denials and fees for copies, and the Town of Mooers Board desires to adopt such rules known as a record access policy; therefore Councilperson LaValley made a motion that the following be adopted:

BE IT HEREBY RESOLVED THAT THE TOWN OF MOOERS ACCEPTS THE RECORDS ACCESS POLICY AS WRITTEN

Councilperson Barcomb seconded the motion and result of a Roll Call was 4 AYES (Councilperson Barcomb, Councilperson Lavalley, Councilperson Myatt, Supervisor Menard) and 0 NOES, therefore Supervisor Jeff Menard declared **Resolution #030-2014** adopted.

Town Business 2: The Town Board must appoint one or more record access officers, and the Town Clerk is generally appointed to serve as records access officer for the Town; therefore Councilperson Myatt made a motion that the following be adopted:

BE IT HEREBY RESOLVED THE TOWN CLERK BE APPOINTED AS THE RECORDS ACCESS OFFICER FOR THE TOWN OF MOOERS

Supervisor Menard seconded the motion and result of a Roll Call was 4 AYES (Councilperson Barcomb, Councilperson Lavalley, Councilperson Myatt, Supervisor Menard) and 0 NOES, therefore Supervisor Jeff Menard declared **Resolution #031-2014** adopted.

Town Business 3: The position of Secretary to the Town Board does not have a signed statement of wages and benefits, and in past practice, the Town Board as has applied the CSEA Union Contract to that of the position of Secretary to the Town Board regarding wages and benefits, and the New York State Comptroller requires the wages and benefits for the position of the Secretary to the Town Board be defined and recorded; therefore Councilperson Barcomb made a motion that the following be adopted:

BE IT HEREBY RESOLVED THAT WAGES AND BENEFITS OF THE POSITION OF THE SECRETARY OF THE TOWN BOARD FOLLOW THOSE DESCRIBED WITHIN THE CSEA UNION CONTRACT

Councilperson Myatt seconded the motion and result of a Roll Call was 4 AYES (Councilperson Barcomb, Councilperson Lavalley, Councilperson Myatt, Supervisor Menard) and 0 NOES, therefore Supervisor Jeff Menard declared **Resolution #032-2014** adopted.

Town Business 4: The need has arisen where money in the Budget for the accounts as listed have exceeded the original appropriation, and the funds to cover the difference be made available as listed, as per the secretary to the board; therefore Councilperson LaValley made a motion that the following be adopted:

BE IT HEREBY RESOLVED THAT THE FOLLOWING FUNDS BE MOVED IN THE BUDGET JOURNAL TO THE DESIGNATED ACCOUNTS

MOVE \$50,000 FROM GENERAL A200 TO HIGHWAY A200 TO BE REIMBURSED BY YEARS END

Supervisor Menard explained that the funds of the Highway Department are running low. He said the Town receives the allocated money from the State in December. Councilperson Barcomb seconded the motion and result of a Roll Call was 4 AYES (Councilperson Barcomb, Councilperson Lavalley, Councilperson Myatt, Supervisor Menard) and 0 NOES, therefore Supervisor Jeff Menard declared **Resolution #033-2014** adopted.

Town Business 5: Supervisor Menard said the Town Board negotiated the CSEA Union contract for the employees of the Highway Department to include a 3% raise. He said the same pay increase needs to be approved for all employees of the Town. Councilperson Barcomb made a motion for a 3% raise to be given to all Town employees to include appointed and elected officials as well. The motion was seconded by Councilperson LaValley. The result of a Roll Call was 4 AYES (Councilperson Lavalley, Councilperson Myatt, Supervisor Menard, Councilperson Barcomb) and 0 NOES. Motion carried. Supervisor Menard explained that Highway Supervisor Eugene Boulerice was informed that the cost of salt has gone up 12% and that an adjustment needed to be made in the 2015 Budget accordingly. Councilperson Barcomb made a motion for a 12% increase in the salt budget for 2015. The motion was seconded by Councilperson Myatt. The result of a Roll Call was 4 AYES (Councilperson Lavalley, Councilperson Myatt, Supervisor Menard, Councilperson Barcomb) and 0 NOES. Motion carried.

Town Business 6: Supervisor Menard said that the Town Budget for 2015 has been completed and reviewed by the Board members. He said that the Town held a public hearing on the preliminary budget on October 28, 2014; therefore Councilman LaValley made a motion that the following be adopted:

NOW, THEREFORE, BE IT RESOLVED that said Preliminary Budget be approved and filed as aforesaid including the fire protection district budget and the light district budgets for 2015 is hereby approved and established as the annual budget for this Town for the fiscal year beginning January 1, 2015, and that such annual budget be so adopted in detail in the minutes of the proceedings of this Town Board, and be it further

RESOLVED, that the Town Clerk of the Town shall prepare and certify as provided by law, duplicate copies of the said annual budget hereby adopted, shall attach thereto an exemption report in compliance with requirements of Chapter 258 of the Laws of 2008, and deliver one of such copies to the Supervisor of the Town, and the Supervisor shall present such copy to the Board of Legislators of the County as required by law.

Councilperson Barcomb seconded the motion and result of a Roll Call was 4 AYES (Councilperson Barcomb, Councilperson Lavalley, Councilperson Myatt, Supervisor Menard) and 0 NOES, therefore Supervisor Jeff Menard declared **Resolution #034-2014** adopted.

Town Business 7: Supervisor Menard said there is an opening on the Board of Assessment Review. He added that Sheila Miller's term has expired and she does not wish to continue to be a member. Supervisor Menard said that leaves three members and the Town can have up to five members on the Board of Assessment. He said having an odd number of members is best. Supervisor Menard asked if anyone is interested or know of someone who may be, to please contact him or Mrs. Rena Bosley, Secretary to the Town Board.

Supervisor Menard asked if anyone would like to address the Town Board.

Beautification Committee: Mrs. Scarlett Sample asked if Supervisor Menard had spoken with the lawyer in regards to having the Committee's \$10,000.00 put into their own account. Supervisor Menard said the lawyer is checking into it.

No other person was present wishing to address the board at this time.

Voucher: The Audited Vouchers to be paid off the Abstracted Vouchers on November 12, 2014 are as follows:

General - Townwide -----(Vouchers 780 - 809)-----	\$ 53,077.66
Highway - Townwide -----(Vouchers 476 - 500)-----	330,586.20
Mooers Fire Protection -----(Vouchers 809 - 816)-----	1,718.24
Mooers Forks Lights -----(Voucher 808)-----	320.67
Mooers Lights -----(Voucher 808)-----	539.35
Trust & Agency -----(Vouchers 107 - 109)-----	<u>10,372.57</u>

Total of Abstracted Vouchers Paid-----\$396,614.69

Adjourn: Councilperson Barcomb made a motion for the meeting be adjourned. Councilperson Myatt seconded the motion and the result was 4 AYES (Supervisor Jeff Menard, Councilperson Mary Myatt, Councilperson Gerald LaValley and Councilperson Steve Barcomb) and 0 NOES. Thus, Supervisor Jeff Menard declared motion carried. Meeting adjourned at 7:28PM.

Respectfully Submitted,

BRANDI B. LLOYD, TOWN CLERK/TAX COLLECTOR