

**Minutes of the Regular Monthly and Special Meeting of the Town Board of the Town of Mooers held
January 8, 2018 at the Mooers Office Complex commencing at 7:00 PM**

Present: Jeff Menard, Supervisor
Donald Perras, Councilperson
Chris Bulriss, Councilperson
Irving Breyette, Councilperson
Eugene "Dick" Boulerice, Councilperson

Recording Secretary: Jessica K. Bulriss, Town Clerk

Others Present: Kaleigh Mills, Dog Control Officer
Myrtle Hawksby, Beautification

Absent: Kris Gilmore, Highway Superintendent

Meeting: Supervisor Jeff Menard called the Meeting to Order at 7:00PM, then he asked Mrs. Jessica Bulriss to lead them in the "Pledge of Allegiance," which she did.

Supervisor Menard explained that the Organizational Meeting would be held first and then the Board would continue into the Regular Monthly Board Meeting. Mrs. Jessica Bulriss then read aloud Resolution #1-#12 as follows:

**RESOLUTION FOR 2018 APPOINTMENTS OF PEOPLE AND/OR BUSINESSES TO
REPRESENT THE TOWN OF MOOERS IN DAILY BUSINESS**

Whereas; at the beginning of every year people and/or businesses are appointed to aid the Town of Mooers in its daily operations, and

**BE IT HEREBY RESOLVED THAT THE FOLLOWING PEOPLE AND/OR BUSINESSES BE
APPOINTED TO AIDE THE TOWN OF MOOERS IN ITS DAILY OPERATION IN 2018,**

Designated Newspapers	Plattsburgh Press Republican & North Countryman
Designated Bank	Community Bank, Champlain
Delegate to Association of Towns NYC	Jeff Menard
Alternate Delegate to AOT NYC	Donald Perras
Town Officials Expenses Paid for Attending AOT NYC	Yes
Budget Officer	Jeff Menard
Justices expenses paid for attending school	Yes
Supt. of Highway expenses paid for attending school	Yes
Deputy Supervisor	Donald Perras
Dog Control Officer	Kaleigh Mills
Town Historian appointment	Jennifer Bulriss
Registrar Appointment	Jessica Bulriss
Deputy Registrar Appointment	Rena Bosley
Secretary to the Supervisor	Rena Bosley
Code Enforcement Officer Appointed	Jess Dixon
Code Enforcement Officer's schooling paid	yes

Deputy Superintendent of Highway	Philip Miller
Chairman Mooers Youth Commission	Tyson Dumas
Attorney hire as needed	Thomas Murnane
Court Clerk	Crystal Bulriss
Court Clerk schooling paid	yes
Deputy Court Clerk #1	Jessica Bulriss
Assessor	Larry Wolff

Motion: Councilperson Boulerice

Seconded by: Councilperson Perras

Discussion: yes

Whereas; the result of a Roll Call was 4 AYES (Councilperson Perras, Councilperson Boulerice, Supervisor Menard, Councilperson Bulriss) and 1 NOE (Councilperson Breyette)

Therefore; Supervisor Menard declared **Re solution #1-2018** adopted.

RESOLUTION FOR 2018 BEAUTIFICATION COMMITTEE

Whereas; at the first meeting of the Town Board each year a Beautification Committee is appointed, and

BE IT HEREBY RESOLVED THAT THE FOLLOWING PEOPLE BE APPOINTED TO THE 2018 BEAUTIFICATION COMMITTEE

Bulriss, Crystal	236-7428/236-2511	Hawksby, Myrtle	236-7246
Lamberton, Beverly	236-5300/298-2411	Morelock, Edie	236-7723/236-7744
Sample, Scarlett	236-7759	Lloyd, Brandi	569-4792
Snide, Margaret	236-7480	JoAnne, Troutman	N/A

Motion: Councilperson Perras

Seconded by: Supervisor Menard

Discussion: none

Whereas; the result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson Boulerice, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #2-2018** adopted.

RESOLUTION FOR 2018 TOWN BOARD ASSIGNMENTS

Whereas; All Town Board Members are nominated each year for Committee Assignments, and

Whereas; The 2017 Committee Assignments have expired, and

BE IT HEREBY RESOLVED THAT THE FOLLOWING TOWN BOARD MEMBERS BE APPOINTED TOWN BOARD COMMITTEES FOR THE YEAR 2018

Highway	Dick Boulerice 236-5803 & Chris Bulriss 236-6027
Fire Dept. Station #1	Chris Bulriss 236-6027 & Jeff Menard 236-7552
Fire Dept. Station #2	Chris Bulriss 236-6027 & Jeff Menard 236-7552

Zoning & Planning	Donald Perras 236-6609 & Irving Breyette
Library	Irving Breyette & Donald Perras 236-6609
Dog Control	Dick Boulerice 236-5803 & Jeff Menard 236-7552
Youth Program	Chris Bulriss 236-6027 & Jeff Menard 236-7552
Sidewalks	Chris Bulriss 236-6027 & Dick Boulerice #236-5803
Cemeteries	Irving Breyette & Jeff Menard 236-7552
Windmills	Dick Boulerice 236-5803 & Jeff Menard 236-7552
Solar	Donald Perras 236-6609 & Irving Breyette

Motion: Councilperson Perras

Seconded by: Councilperson Bulriss

Discussion: none

Whereas; the result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson Boulerice, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #3-2018** adopted.

RESOLUTION FOR 2018 ZONING BOARD OF APPEALS ASSIGNMENTS

Whereas; each year at the January meeting the Town Board appoints a Zoning Board Committee, and

BE IT HEREBY RESOLVED THAT THE FOLLOWING PEOPLE BE APPOINTED FOR THE 2018 ZONING BOARD COMMITTEE

Mike Willette (Chairperson)

Tony Roberts	2020
Larry Brooks	2018
Jane Hitchcock	2020
John Gordon	2020
Jessie Lavalley (Alt #1)	2020
Miranda Grabie (Alt #2)	2020

Motion: Councilperson Bulriss

Seconded by: Supervisor Menard

Discussion: none

Whereas; the result of a Roll Call was 4 AYES (Councilperson Boulerice, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES, and 1 ABSTAIN (Councilperson Perras)

Therefore; Supervisor Menard declared **Resolution #4-2018** is adopted.

RESOLUTION TO MAKE 2018 APPOINTMENTS TO EMS BOARD

Whereas; The Town of Mooers Board appoints three (3) persons to represent the Town of Mooers on the E.M.S Board, and

BE IT HEREBY RESOLVED THAT THE TOWN OF MOOERS APPOINT THE FOLLOWING PERSONS TO SERVE ON THE E.M.S BOARD FOR THE FOLLOWING TERMS

Bill Loudon Expires 2021
Roger Favreau Expires 2022
Steve Menard Expires 2018

Motion:

Seconded by:

Discussion:

Whereas; the result of a Roll Call was 4 AYES (Councilperson Perras, Councilperson Boulerice, Councilperson Bulriss, and Councilperson Breyette) 1 ABSTAIN (Supervisor Menard), and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #5-2018** adopted

RESOLUTION TO APPOINT 2018 BOARD OF ASSESSMENT REVIEW

Whereas; On Grievance Day the Town needs someone to listen to complaints property owners have regarding their assessments, and

Whereas; If the Town doesn't appoint a Board then the County has to come to listen to the complaints, and

BE IT HEREBY RESOLVED THE FOLLOWING PEOPLE BE APPOINTED TO SERVE ON THE BOARD OF ASSESSMENT REVIEW

Merritt Billiter	October 2014 to September 2019
Connie Poupore	October 2014 to September 2019
David Kokes	October 2015 to September 2020
Robert Arruda	October 2013 to September 2018

Motion: Councilperson Bulriss

Seconded by: Councilperson Breyette

Discussion: yes

Whereas; the result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson Boulerice, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #6-2018** adopted.

RESOLUTION TO SCHEDULE TOWN BOARD AND ZONING BOARD MEETINGS

Whereas; the Town is required to schedule meetings for the year 2018, and

BE IT HEREBY RESOLVED THAT THE TOWN BOARD WILL HOLD ITS REGULAR MEETINGS ON THE SECOND MONDAY OF EACH MONTH COMMENCING AT 6PM. IF A SPECIAL BOARD MEETING IS NEEDED OR A REGULAR MEETING HAS TO BE CHANGED, A NOTICE WILL BE POSTED. A NOTICE OF SUCH WILL BE PUBLISHED IN THE LEGAL SECTION OF THE NEWSPAPER WHEN TIME ALLOWS. ALL REGULAR MEETINGS OF THE 2018 ZONING BOARD COMMITTEE WILL BE HELD QUARTERLY, DATE AND TIME TO BE ANNOUNCED. ALL MEETINGS ARE OPEN TO THE PUBLIC.

Motion: Councilperson Perras

Seconded by: Supervisor Menard

Discussion: yes

The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson Boulerice, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #7-2018** adopted.

**RESOLUTION BY THE TOWN BOARD OF THE TOWN OF MOOERS TO AMEND
DUTIES OF SUPERVISOR AS COVERED BY SECTION 5-18 OF TOWN LAW #125
WHICH READS AS FOLLOWS:**

Whereas; the supervisor shall payout money only upon warrant, order or draft of the Town Clerk after allowance of the Town Board, and

THE SUPERVISOR SHALL WITHOUT PRIOR AUDIT MAKE PAYMENTS IN ADVANCE OF AUDIT OF CLAIMS FOR PUBLIC UTILITY SERVICES SUCH AS GAS,ELECTRIC,WATER,SEWER,FUEL OIL AND TELEPHONE SERVICES, AS WELL AS FOR POSTAGE,FREIGHT AND EXPRESS CHARGES [TOWN LAW 118 (2)]. CLAIMS FOR THESE PAYMENTS SHALL BE PRESENTED AT THE NEXT REGULAR MEETING FOR AUDIT. THE SUPERVISOR MAY ALSO OFFICIALLY BECOME SIGNATURE ON CHECKS. THE SUPERVISOR MAY ALSO MAKE DECISIONS WHERE NEEDED TO KEEP THE TOWN RUNNING UNTIL THE BOARD IS ABLE TO RECONVEYN.

Motion: Councilperson Breyette

Seconded by: Councilperson Perras

Discussion: yes

The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson Boulerice, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #8-2018** is adopted.

RESOLUTION TO ACCEPT EXAMINATION OF COURT RECORDS

Whereas, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards to be examined and/or audited and be entered into the minutes of the boards proceedings

BE IT HEREBY RESOLVED THAT, AS PER SECTION 2019-a OF THE UNIFORM JUSTICE COURT ACT, THE TOWN OF MOOERS JUSTICES SHALL ANNUALLY PROVIDE TO THE TOWN BOARD THEIR COURT RECORDS AND/OR DOCKETS FOR AN AUDIT WHEREBY RESULTS SHALL BE NOTED IN THE MINUTES OF SAID TOWN BOARD

Motion: Supervisor Menard

Seconded by: Councilperson Perras

Discussion: yes

The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson Boulerice, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #9-2018** adopted.

RESOLUTION ACKNOWLEDGING EXAMINATION OF COURT RECORDS

Whereas, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and/or dockets to their respective town and/or village auditing boards, and

Whereas, At the Mooers Town Board Meeting on Thursday December 29, 2017 the Town Court records and Financial Statement for the Mooers Town Court were presented to the Board where they were examined, audited, and signed.

BE IT HEREBY RESOLVED THAT THE MOOERS TOWN BOARD HAS EXAMINED AND AUDITED THE MOOERS TOWN COURT RECORDS AND/OR DOCKETS FINDING THEM TO BE IN ORDER AND THESE RECORDS ARE HEREBY ACCEPTED BY THE MOOERS TOWN BOARD

Motion: Councilperson Perras

Seconded by: Councilperson Boulerice

Discussion: none

The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson Boulerice, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #10-2018** adopted.

**RESOLUTION GRANTING HIGHWAY SUPERINTENDANT PERMISSION
TO MAKE NECESSARY PURCHASES WITHOUT BOARD APPROVAL**

Whereas; The Highway Department needs to purchase items necessary for daily operations and are unable to wait for board approval

BE IT HEREBY RESOLVED PERMISSION BE GRANTED TO THE HIGHWAY SUPERINTENDENT THAT HE IS ALLOWED TO MAKE NECESSARY PURCHASES FOR DAILY OPERATIONS OF THE MOOERS HIGHWAY DEPARTMENT IN THE MAXIMUM AMOUNT OF \$5,000.00 WITHOUT PRIOR BOARD APPROVAL WITH THE STIPULATION HE OR SHE PROVIDES RECIEPTS FOR AUDIT AT THE NEXT SCHEDULED BOARD MEETING, and

Motion: Councilperson Boulerice

Seconded by: Councilperson Bulriss

Discussion: yes

Therefore; Supervisor Menard declared **Resolution #11-2018** is adopted.

Supervisor Menard said the Board will now move on the Regular Town Board Meeting

Highway: Supervisor Menard asked if anyone from the Highway Department would like to address the board. No person was present, wishing to address the board.

Library: Mr. Art Menard, present, stated they have been very pleased with the snow removal, but he asked for help to clear the porch. Supervisor Menard said the town can come down with the skid steer and clean it off. Mr. Menard said they ran out of fuel at the old library. Supervisor Menard replied that the town filled up the tank. The Librarian is planning educational sessions for the library. The first session will be about Alzheimers. On December 23rd they held a reading hour and despite the weather they had a good turnout. The Sun published a nice article about the library. They have the potential for an after school program. Mr. Menard asked for the board's help in coming up with a policy for the use of the community room. Mr. Menard stated that Councilperson Breyette suggested that the room only be used for organizations. The librarian stated in the article that the room may be used for private parties etc. Mr. Menard asked for feedback for the board. The library now has new computers thanks to a grant written by the previous librarian Ms. Madison.

Dog Control: Ms. Kaleigh Mills stated that the shelter was inspected by NYS in December and passed. Ms. Mills thanked the board for the new heater in the shelter. There are currently three dogs in the shelter. All three are on a waiting list to go to the North Country SPCA. Ms. Mills requested that she either have the \$2,000.00 from mileage added to her salary or even the whole \$3,000.00. She stated that most of her mileage costs came from traveling back and forth to Chazy. Chazy is not contracting with the Town of Mooers and her salary will be decreasing significantly. She said that if the \$3,000.00 is added she will not turn in dog food receipts to be reimbursed. Supervisor Menard stated that the budgeted salary for the Dog Control Officer was roughly \$14,000.00, but because Chazy did not renew their contract the salary has dropped to roughly \$8,000.00. He also said she would like to take the money from mileage and add it to her salary and not be reimbursed. Ms. Mills stated in the end she will still be making the same it just depends how the town wants to do it. There was more discussion regarding dog control. Councilperson Boulerville made a motion to take \$2,000.00 from mileage and add it to the Dog Control Officer's salary leaving \$1,000.00 for dog food reimbursement. The motion was seconded by Supervisor Menard. The result of the Roll Call was 5 AYES (Councilperson Perras, Councilperson Boulerville, Supervisor Menard, Councilperson Boulerville, and Councilperson Breyette) and 0 NOES. Therefore Supervisor Menard declared the motion carried.

Assessor: Supervisor Menard asked if anyone from the Office of the Assessor would like to address the board. No person was present wishing to address the board at this time.

Beautification: Mrs. Myrtle Hawksby stated that she had nothing to report.

Youth Program: Supervisor Menard asked if anyone from the Youth Program would like to address the board. No person was present wishing to address the board at this time.

Town Historian: Supervisor Menard asked if anyone from the Town Historian would like to address the board. No person was present wishing to address the board at this time.

Fire Department: Fire Chief Danny Dumas stated they had 119 call for 2017. They are looking into trying a demo set of the Jaws of Life. They are hoping that will prevent them from having to upgrade their entire system. They are anticipating the new truck to be ready around June. Supervisor Menard read the report for the month of December. There were 14 calls; 7 motor vehicle accidents, 1 barn fire, 2 chimney fires, 1 tree down, 1 air supply, and 2 automatic alarms. Mr. Dumas said the report includes all of their mutual aide calls also.

EMS: Corey Thompson read the report for 2017. There were a total of 292 calls in the Town of Mooers, mutual aid was required one time. Mutual aid was provided 5 times to either Altona, Rouses Point, or Chazy. The average response time was 3 minutes. The state average is 15 minutes. There was a total 1,091 calls in 2017 for the agency. He expressed his appreciation for the Mooers Fire Department. They handle roughly 20 to 25 calls along with Champlain EMS. Supervisor Menard said that he, Councilperson Perras, and Councilperson Boulerville met with Mr. Thompson, Mr. Favreau, and Mr. Steve Sample. Mr. Sample proposed that he would build a new EMS station in the lot next door or in the lot that Mr. Larry Brooks offered to donate. He would then lease the building to the town. He would guarantee a ten year lease and then two five year leases. After the building is paid off he would then sell the building to the town for \$1.00. Supervisor Menard asked the board their opinion. Councilperson Perras asked if we should form a committee. Councilperson Boulerville made a motion to further explore Mr. Sample's offer to build and then lease an EMS station. The motion was seconded by Councilperson Perras. The result of the Roll Call was 5 AYES (Councilperson Perras, Councilperson Boulerville, Supervisor Menard, Councilperson Boulerville, and Councilperson Breyette) and 0 NOES. Therefore Supervisor Menard declared the motion carried.

Court: Supervisor Menard read the report for the month of December. There was a total of \$9117.00; \$5354.00 went to New York State, \$90.00 went to Clinton County, and \$3673.00 went to the Town of Mooers.

Code Enforcement: Mr. Jess Dixon stated there were a total of 49 building permits issued in 2017; revenue was 4783.00, estimated construction cost was \$1,145,000.00. He expects the contract any day from the law firm in Malone.

Old Business:

Old Business 1: Councilperson LaValley asked about the situation on the Garrard Road. Supervisor Menard asked CEO Dixon when the deadline was for the Garrard Road. Mr. Dixon replied

that we are past the deadline. Supervisor Menard stated that he will speak to Mr. Murnane regarding the situation.

New Business:

New Business 1: Supervisor Menard said that there is a letter from Champlain regarding the swim program.

RESOLUTION FOR CHAMPLAIN-MOOERS JOINT SWIMMING PROGRAM AGREEMENT

Whereas; pursuant to section 422 of Executive Law, municipalities may establish youth bureaus, youth services, and other youth programs, and

Whereas; pursuant to General Municipal Law Articles 5G municipal corporations are authorized to enter into cooperative agreements, and

Whereas; The Champlain Joint Youth Program (Town of Champlain, Village of Champlain, and Village of Rouses Point) and the Town of Mooers wish to enter into such a cooperative agreement for the purpose of benefiting the youth swimming program of their respective municipalities, and also for the purpose of qualifying for state aid.

Therefore Be It Resolved; The Town of Mooers agrees to enter into a joint swimming program agreement with The Champlain Joint Youth Program.

Motion: Councilperson Breyette

Seconded by: Councilperson Perras

Discussion: yes

Therefore; Supervisor Menard declared Resolution #12-2018 is adopted.

New Business 2: Supervisor Menard received a letter from National School Choice Week asking the Town of Mooers to recognize January 21-27 as the Town of Mooers School Choice Week. Councilperson Perras made a motion to declare January 21-27 as the Town of Mooers School Choice Week. Supervisor Menard seconded the motion. The result of the Roll Call was 5 AYES (Councilperson Perras, Councilperson Boulerice, Supervisor Menard, Councilperson Boulerice, and Councilperson Breyette) and 0 NOES. Therefore Supervisor Menard declared the motion carried. There was more discussion regarding School Choice Week.

Public Comment: NONE

Vouchers: The Audited Vouchers to be paid off the Abstracted Vouchers on January 8, 2018 are as follows:

General Town Wide	Voucher 1-17	\$16,858.43
Highway	Voucher 1-17	\$26,341.11
Mooers & Mooers Forks Lights	Voucher 16	\$1,240.36
Ellenburg Fire Protection	Voucher 11	\$2,000.00
Trust & Agency	Voucher 1-4	\$13,462.42
Total of Abstracted Vouchers Paid		\$59,902.32

Adjourn: Supervisor Menard made a motion for the meeting be adjourned. Councilperson Boulerice seconded motion. Thus, Supervisor Jeff Menard declared motion carried. Meeting adjourned at 7:46 pm.

Respectfully Submitted,

JESSICA K. BULRISS, TOWN CLERK/TAX COLLECTOR