

**Minutes of the Regular Monthly Meeting of the Town Board of the Town of Mooers held
January 14, 2020 at the Mooers Office Complex commencing at 7:00 PM**

Present: Jeff Menard, Supervisor
Donald Perras, Councilperson
Randy LaCount, Councilperson
Irving Breyette, Councilperson
Christopher Bulriss, Councilperson
Kris Gilmore, Highway Superintendent

Recording Secretary: Kelly L. McDonald, Town Clerk

Others Present: Stacey Guerin, Dog Control Officer
Myrtle Hawksby, Beautification
Todd Gumlaw, Fire Chief
Art Menard, Library
Larry Wolff, Tax Assessor

Meeting: Supervisor Jeff Menard called the Meeting to Order at 7:00PM. Supervisor Menard asked Mrs. Kelly McDonald to lead them in the "Pledge of Allegiance," which she did.

Supervisor Menard stated that before they got to the business part of the meeting, the appointments needed to be done, as it was the start of the year. Supervisor Menard read the following appointments and resolutions.

**RESOLUTION FOR 2020 APPOINTMENTS OF PEOPLE AND/OR BUSINESSES TO
REPRESENT THE TOWN OF MOOERS IN DAILY BUSINESS**

Whereas; at the beginning of every year people and/or businesses are appointed to aid the Town of Mooers in its daily operations, and

**BE IT HEREBY RESOLVED THAT THE FOLLOWING PEOPLE AND/OR BUSINESSES BE
APPOINTED TO AIDE THE TOWN OF MOOERS IN ITS DAILY OPERATION IN 2020,**

1.Designated Newspapers	Plattsburgh Press Republican & North Countryman
2.Designated Bank	Community Bank, Champlain
3.Delegate to Association of Towns NYC	Jeff Menard
4.Alternate Delegate to AOT NYC	Donald Perras
5.Town Officials Expenses Paid for Attending AOT NYC	Yes
6.Budget Officer	Jeff Menard/Rena Bosley
7.Justices expenses paid for attending school	Yes
8.Supt. of Highway expenses paid for attending school	Yes
9.Deputy Supervisor	Donald Perras

Motion: Councilperson Bulriss

Seconded by: Councilperson Perras

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES.

10. Dog Control Officer Stacey Guerin
Motion: Councilperson Breyette
Seconded by: Councilperson Perras
Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES.
11. Town Historian appointment Larry Marnes
Motion: Councilperson Perras
Seconded by: Councilperson LaCount
Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES.
12. Registrar Appointment Kelly McDonald
Motion: Councilperson Bulriss
Seconded by: Supervisor Menard
Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES.
13. Deputy Registrar Appointment Jessica Bulriss
14. Secretary to the Supervisor Rena Bosley
Motion: Councilperson Perras
Seconded by: Councilperson LaCount
Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, and Councilperson Bulriss), 1 NOES (Councilperson Breyette).
15. Code Enforcement Officer Appointed * Jason Poulin
Motion: Councilperson Breyette
Seconded by: Supervisor Menard
Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES.
16. Code Enforcement Officer's schooling paid yes
17. Deputy Superintendent of Highway
18. Chairman Mooers Youth Commission Tyson Dumas
Motion: Councilperson Perras
Seconded by: Supervisor Menard
Roll Call: The result of a Roll Call was 3 AYES (Councilperson Perras, Supervisor Menard, and Councilperson Bulriss), 1 NOES (Councilperson Breyette) and 1 ABSTAIN (Councilperson LaCount).
19. Attorney hire as needed Matthew Favro
Motion: Councilperson Bulriss
Seconded by: Councilperson Breyette
Roll Call: The result of a Roll Call was 4 AYES (Councilperson Perras, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES and 1 ABSTAIN (Councilperson LaCount).

20.Court Clerk Jessica Bulriss

Motion: Supervisor Menard

Seconded by: Councilperson Bulriss

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES.

21.Court Clerk schooling paid yes

22.Deputy Court Clerk #1 Crystal Bulriss

Motion: Councilperson Perras

Seconded by: Supervisor Menard

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES.

23.Assessor Larry Wolff

Motion: Councilperson Bulriss

Seconded by: Supervisor Menard

Roll Call: The result of a Roll Call was 4 AYES (Councilperson Perras, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES and 1 ABSTAIN (Councilperson LaCount).

Discussion: yes

Therefore; Supervisor Menard declared Resolution #1-2020

DATED: January 14, 2020

*Motion was made to change Code Enforcement Officer to Interim Code Enforcement Officer-

Motion by: Councilperson LaCount

Second by: Supervisor Menard

Discussion yes

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES.

RESOLUTION FOR 2020 BEAUTIFICATION COMMITTEE

Whereas; at the first meeting of the Town Board each year a Beautification Committee is appointed, and **BE IT HEREBY RESOLVED THAT THE FOLLOWING PEOPLE BE APPOINTED TO THE 2020 BEAUTIFICATION COMMITTEE**

Bulriss, Crystal	236-7428/236-2511	Hawksby, Myrtle	236-7246
Lamberton, Beverly	236-5300/298-2411	McDonald, Kelly	332-7419
Sample, Scarlett	236-7759	Lloyd, Brandi	569-4792
Bulriss, Bruce	236-7428/236-2511	JoAnne, Troutman	N/A
Gilmore, Kris		Cardin, Corinna	

Motion: Councilperson LaCount

Seconded by: Councilperson Bulriss

Discussion: none

Roll Call: The result of a Roll Call was 4 AYES (Councilperson Perras, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES and 1 ABSTAIN (Councilperson LaCount).

Therefore; Supervisor Menard declared **Resolution #2-2020** adopted.

DATED: January 14, 2020

RESOLUTION FOR 2020 ZONING BOARD OF APPEALS ASSIGNMENTS

Whereas; each year at the January meeting the Town Board appoints a Zoning Board Committee, and **BE IT HEREBY RESOLVED THAT THE FOLLOWING PEOPLE BE APPOINTED FOR THE 2020 ZONING BOARD COMMITTEE**

John Gordon (Chairperson)	2023
Tony Roberts	2025
Jane Hitchcock	2021
Tim Neverett	2024
Mike Deneault	2025
Miranda Grabie (Alt #1)	2022
Jessie Lavalley (Alt #2)	2024

Motion: Councilperson Bulriss

Seconded by: Councilperson Breyette

Discussion: no

Whereas; the result of a Roll Call was 4 AYES (Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 0 NOES and 1 ABSTAIN (Councilperson Perras).

Therefore; Supervisor Menard declared Resolution #3-2020 is adopted.

DATED: January 14, 2020

RESOLUTION TO MAKE 2020 APPOINTMENTS TO EMS BOARD

Whereas; The Town of Mooers Board appoints three (3) persons to represent the Town of Mooers on the E.M.S Board, and

BE IT HEREBY RESOLVED THAT THE TOWN OF MOOERS APPOINT THE FOLLOWING PERSONS TO SERVE ON THE E.M.S BOARD FOR THE FOLLOWING TERMS

Bill Loudon	Expires 2021
Roger Favreau	Expires 2022
Steve Menard	Expires 2023

Motion: Councilperson Perras

Seconded by: Councilperson LaCount

Discussion: No

Whereas; the result of a Roll Call was 4 AYES (Councilperson Perras, Councilperson LaCount, Councilperson Bulriss, and Councilperson Breyette), 0 NOES and 1 ABSTAIN (Supervisor Menard).

Therefore; Supervisor Menard declared Resolution #4-2020 adopted.

DATED January 14, 2020

RESOLUTION TO APPOINT 2019 BOARD OF ASSESSMENT REVIEW

Whereas; On Grievance Day the Town needs someone to listen to complaints property owners have regarding their assessments, and

Whereas; If the Town doesn't appoint a Board then the County has to come to listen to the complaints, and

BE IT HEREBY RESOLVED THE FOLLOWING PEOPLE BE APPOINTED TO SERVE ON THE BOARD OF ASSESSMENT REVIEW

David Kokes	October 2015 to September 2020
Michael Deneault	January 2019 to September 2024
Steve Bulriss	April 2019 to September 2024

Motion: Councilperson LaCount

Seconded by: Councilperson Breyette

Discussion: no

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #5-2020** adopted.

DATED: January 14, 2020

RESOLUTION TO APPOINT 2019 BOARD OF ASSESSMENT REVIEW

Whereas; On Grievance Day the Town needs someone to listen to complaints property owners have regarding their assessments, and

Whereas; If the Town doesn't appoint a Board then the County has to come to listen to the complaints, and

BE IT HEREBY RESOLVED THE FOLLOWING PEOPLE BE APPOINTED TO SERVE ON THE BOARD OF ASSESSMENT REVIEW

David Kokes	October 2015 to September 2020
Michael Deneault	January 2019 to September 2024
Steve Bulriss	April 2019 to September 2024

Motion: Councilperson LaCount

Seconded by: Councilperson Breyette

Discussion: no

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #5-2020** adopted.

DATED: January 14, 2020

RESOLUTION BY THE TOWN BOARD OF THE TOWN OF MOOERS TO AMEND DUTIES OF SUPERVISOR AS COVERED BY SECTION 5-18 OF TOWN LAW #125 WHICH READS AS FOLLOWS:

Whereas; the supervisor shall payout money only upon warrant, order or draft of the Town Clerk after allowance of the Town Board, and

THE SUPERVISOR SHALL WITHOUT PRIOR AUDIT MAKE PAYMENTS IN ADVANCE OF AUDIT OF CLAIMS FOR PUBLIC UTILITY SERVICES SUCH AS GAS, ELECTRIC, WATER, SEWER, FUEL OIL AND TELEPHONE SERVICES, AS WELL AS FOR POSTAGE, FREIGHT AND EXPRESS CHARGES [TOWN LAW 118 (2)]. CLAIMS FOR THESE PAYMENTS SHALL BE PRESENTED AT THE NEXT REGULAR MEETING FOR AUDIT. THE SUPERVISOR MAY ALSO OFFICIALLY BECOME SIGNATURE ON CHECKS. THE SUPERVISOR MAY ALSO MAKE DECISIONS WHERE NEEDED TO KEEP THE TOWN RUNNING UNTIL THE BOARD IS ABLE TO RECONVEYN.

Motion: Councilperson Perras

Seconded by: Councilperson Bulriss

Discussion: yes

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #7-2020** is adopted.

DATED: January 14, 2020

**RESOLUTION GRANTING HIGHWAY SUPERINTENDANT PERMISSION
TO MAKE NECESSARY PURCHASES WITHOUT BOARD APPROVAL**

Whereas; The Highway Department needs to purchase items necessary for daily operations and are unable to wait for board approval

BE IT HEREBY RESOLVED PERMISSION BE GRANTED TO THE HIGHWAY SUPERINTENDENT THAT HE IS ALLOWED TO MAKE NECESSARY PURCHASES FOR DAILY OPERATIONS OF THE MOOERS HIGHWAY DEPARTMENT IN THE MAXIMUM AMOUNT OF \$5,000.00 WITHOUT PRIOR BOARD APPROVAL WITH THE STIPULATION HE OR SHE PROVIDES RECIEPTS FOR AUDIT AT THE NEXT SCHEDULED BOARD MEETING, AND PROVIDES THE NECESSARY QUOTES PER THE TOWN'S 2020 PROCUREMENT POLICY.

Motion: Councilperson Breyette

Seconded by: Supervisor Menard

Discussion: yes

Roll Call: The result of a Roll Call was 4 AYES (Councilperson Perras, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 1 NOES (Councilperson LaCount).

Therefore; Supervisor Menard declared **Resolution #8-2020** is adopted.

DATED: January 14, 2020

RESOLUTION FOR CHAMPLAIN-MOOERS JOINT SWIMMING PROGRAM AGREEMENT

Whereas; pursuant to section 422 of Executive Law, municipalities may establish youth bureaus, youth services, and other youth programs, and

Whereas; pursuant to General Municipal Law Articles 5G municipal corporations are authorized to enter into cooperative agreements, and

Whereas; The Champlain Joint Youth Program (Town of Champlain, Village of Champlain, and Village of Rouses Point) and the Town of Mooers wish to enter into such a cooperative agreement for the purpose of benefiting the youth swimming program of their respective municipalities, and also for the purpose of qualifying for state aid.

Therefore, Be It Resolved; The Town of Mooers agrees to enter into a joint swimming program agreement with The Champlain Joint Youth Program.

Motion: Councilperson Breyette

Seconded by: Supervisor Menard

Discussion: Yes

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES.

Therefore; Supervisor Menard declared Resolution #9-2020 is adopted.

Dated: January 14, 2020

RESOLUTION TO UPDATE PROCUREMENT POLICY FOR 2020

Whereas; As per General Municipal Law (GML) every Town must adopt internal policies and procedures as per GMC Section 103, and

Whereas; THIS POLICY SHALL BE REVIEWED ANNUALLY BY THE TOWN BOARD AT THE ORGANIZATIONAL MEETING,

BE IT HEREBY RESOLVED THE TOWN OF MOOERS UPDATE THE PROCUREMENT POLICY WITH THE FOLLOWING GUIDELINES:

#1 EVERY PROSPECTIVE PURCHASE OF GOODS AND/OR SERVICES SHALL BE EVALUATED TO DETERMINE THE APPLICABILITY OF GML

#2 ALL PURCHASES OF EQUIPMENT OR SUPPLIES TOTALING OVER \$20,000.00 OR PUBLIC WORKS CONTRACTS OVER \$35,000.00 IN THE FISCAL YEAR MUST BE FORMALLY BID PURSUANT TO GML, SECTION 103

#3A ALL PURCHASES MORE THAN \$10,000.00 BUT LESS THAN \$20,000.00 REQUIRE A REQUEST FOR PROPOSAL AND WRITTEN QUOTES FROM MINIMUM OF 2 VENDORS AND PURCHASES MORE THAN \$1,000.00 BUT LESS THAN \$10,000.00 REQUIRE 2 WRITTEN QUOTES AND PURCHASES LESS THAN \$1,000.00 ARE LEFT TO THE DISCRETION OF THE PURCHASER

#3B ALL ESTIMATED PUBLIC WORKS CONTRACTS GREATER THAN \$20,000.00 BUT LESS THAN \$35,000.00 REQUIRES A REQUEST FOR WRITTEN QUOTES FROM A MINIMUM OF 2 VENDORS AND IF MORE THAN \$10,000.00 BUT LESS THAN \$20,000.00 REQUIRES WRITTEN PROPOSALS FROM MINIMUM OF 2 CONTRACTORS AND \$10,000.00 OR LESS REQUIRES AN WRITTEN* PROPOSAL FROM AT LEAST 2 CONTRACTORS (ALL PROPOSALS SHALL DESCRIBE THE GOODS, QUALITY AND THE PARTICULARS OF DELIVERY) {ALL INFORMATION GATHERED WITH THE PROCEDURES SHALL BE PRESERVED AND FILED WITH THE DOCUMENTATION}

#4 THE LOWEST BID OR PROPOSAL SHALL BE AWARDED THE PURCHASE OR PUBLIC WORKS CONTRACT UNLESS A WRITTEN JUSTIFICATION IS PROVIDED AS TO WHY THE LOWEST WASN'T SELECTED AND THE FACTS SHALL BE FILED WITH THE PROPOSAL OR QUOTATIONS RECEIVED

#5 A GOOD FAITH EFFORT SHALL BE MADE TO OBTAIN THE REQUIRED NUMBER OF PROPOSALS OR QUOTATIONS (IF THE REQUIRED NUMBER CAN'T BE OBTAINED THE REASON SHALL BE ATTACHED TO THE FILE AS TO WHOM YOU APPLIED

#6 EXCEPT WHEN DIRECTED BY THE TOWN BOARD, NO SOLICITATION OF WRITTE N PROPOSALS OR QUOTATIONS SHALL BE REQUIRED UNDER THE FOLLOWING CIRCUMSTANCES:

A) ACQUISITION OF PROFESSIONAL SERVICES

B) EMERGENCIES

C) SOLE SOURCE SITUATIONS

D) GOODS PURCHASED FROM AGENCIES FOR THE BLIND OR SEVERLY HANDICAPPED

E) GOODS PURCHASED FROM CORRECTIONAL FACILITIES

F) GOODS PURCHASED FROM ANOTHER GOVERNMENTAL AGENCY

G) GOODS PURCHASED AT AUCTIONS; OR
H) GOODS PURCHASED ON STATE/COUNTY CONTRACTS
#7 THIS POLICY SHALL BE REVIEWED ANNUALLY BY THE TOWN BOARD AT THE ORGANIZATIONAL MEETING

Motion: Supervisor Menard

Seconded by: Councilperson Breyette

Discussion: Yes

Roll Call: The result of a Roll Call was 4 AYES (Councilperson Perras, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 1 NOES (Councilperson LaCount).

Therefore; Supervisor Menard declared **Resolution #10-2020** adopted.

DATED: January 14, 2020

*There was a motion to change *Oral Quote to Written*

Motion: Councilperson LaCount

Seconded by: Councilperson Perras

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES.

RESOLUTION TO ACCEPT AND SIGN FIRE PROTECTION AND EMERGENCY SERVICE CONTRACT

Whereas; there is a need to renew the contract with Ellenburg Depot Fire District #21 for Fire Protection and Emergency Services;

BE IT HEREBY RESOLVED THAT THE TOWN OF MOOERS ACCEPTS THE FIRE PROTECTION AND EMERGENCY SERVICES CONTRACT AS WRITTEN AND THE CONTRACT BE SIGNED

Motion: Councilperson Bulriss

Seconded by: Councilperson Perras

Discussion: Yes

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #11-2020**

DATED: January 14, 2020

RESOLUTION FOR 2020 TOWN BOARD ASSIGNMENTS

Whereas; All Town Board Members are nominated each year for Committee Assignments, and

Whereas; The 2019 Committee Assignments have expired, and

BE IT HEREBY RESOLVED THAT THE FOLLOWING TOWN BOARD MEMBERS BE APPOINTED TOWN BOARD COMMITTEES FOR THE YEAR 2020

Highway	Randy LaCount 236-5742 & Chris Bulriss 236-6027
Fire Dept. Station #1	Chris Bulriss 236-6027 & Jeff Menard 236-7552
Fire Dept. Station #2	Chris Bulriss 236-6027 & Jeff Menard 236-7552
Zoning & Planning	Donald Perras 236-6609 & Randy LaCount 236-5742
Library	Irving Breyette & Donald Perras 236-6609
Dog Control	Randy LaCount 236-5742 & Irving Breyette
Youth Program	Chris Bulriss 236-6027 & Jeff Menard 236-7552
Sidewalks	Chris Bulriss 236-6027 & Randy LaCount 236-5742

Cemeteries Irving Breyette & Jeff Menard 236-7552
Windmills Randy LaCount 236-5742 & Jeff Menard 236-7552
Solar Donald Perras 236-6609 & Irving Breyette
Beautification Chris Bulriss 236-6027

Motion: Councilperson Breyette

Seconded by: Councilperson Perras

Discussion: No

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES.

Therefore; Supervisor Menard declared Resolution #12-2020 adopted.

DATED January 14, 2020

RESOLUTION TO ACCEPT EXAMINATION OF COURT RECORDS

Whereas, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards to be examined and/or audited and be entered into the minutes of the board's proceedings

BE IT HEREBY RESOLVED THAT, AS PER SECTION 2019-a OF THE UNIFORM JUSTICE COURT ACT, THE TOWN OF MOOERS JUSTICES SHALL ANNUALLY PROVIDE TO THE TOWN BOARD THEIR COURT RECORDS AND/OR DOCKETS FOR AN AUDIT WHEREBY RESULTS SHALL BE NOTED IN THE MINUTES OF SAID TOWN BOARD

Motion: Councilperson LaCount

Seconded by: Supervisor Menard

Discussion: no

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #13-2020** adopted.

DATED: January 14, 2020

RESOLUTION #15-2020 FOR BUDGET AMENDMENT

The Town Board of the Town of Mooers duly convened in regular session, does hereby resolve as follows:

As the Highway Department has an overspent budget that needs amending with \$14,940.82 to balance out the 2019 Budget;

The Unappropriated Assigned Fund Balance DA599 will be debited in the amount of \$14,940.82.

The \$14,940.82 will be credited to the accounts that were negative.

All of the totals Columns in the year 2019 Budget in the Town of Mooers are hereby amended to reflect the amendment authorized by this resolution.

This resolution will take place immediately.

Motion: Supervisor Menard

Seconded by: Councilperson LaCount

Discussion: None

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #15-2020** is adopted
DATED: January 14, 2020

RESOLUTION TO ACCEPT CONTRACT WITH TOWN OF MOOERS AND NORTH COUNTRY ANIMAL CONTROL CENTER, INC.

Whereas; the Town of Mooers is in need of a municipal animal shelter.

Therefore Be It Resolved; that the Town of Mooers will enter into a contract with the North Country Animal Control Center, Inc. The Contract Agreement shall be for a term commencing January 1, 2020 and ending December 31, 2020, per the contract.

Motion: Councilperson Breyette

Seconded by: Councilperson Bulriss

Discussion: Yes

The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #16-2020** adopted.

DATED: January 14, 2020

Minutes: All the Board Members were asked if they had read their copies of the December 10, 2019 meeting minutes. Councilperson Bulriss made a motion to accept the minutes as written. The motion was seconded by Councilperson Breyette. The result of the Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES. Therefore, Supervisor Menard declared the motion carried and the Minutes accepted as written.

Highway: Supervisor Menard explained that Superintendent Gilmore's work truck caught on fire the night before. They are waiting on the Insurance Adjuster.

Library: Mr. Art Menard and Supervisor Menard discussed putting a stand by generator at the library. This would be in case of a widespread emergency so the public would have a place to go if needed Oxygen and such. Mr. Menard asked if the Board could have a say where it was placed. Mr. Menard said the plowing was going well.

Dog Control: Mrs. Kelly McDonald, Town Clerk, read the Contract with the North Country Animal Shelter. There was discussion on what this entails. There was also discussion of how to proceed with Kennel Licenses. There was also discussion on 2 dog issues.

Beautification: Mrs. Myrtle Hawksby said the lights needed to come down. There was also discussion on new lights for the town, cost etc. The current lights are over 12 years old.

Tax Assessor: Mr. Larry Wolff, Tax Assessor, discussed that Area 2 prime acre may have to be brought up a bit, as well as vacant land etc. It is not for sure at this point.

Fire Department: Supervisor Menard read the report submitted by Mr. Todd Gumlaw, Fire Chief. Mr. Gumlaw said they were off to a good start to the year. Superintendent Gilmore thanked them for their help last night with the fire at his house.

EMS: Supervisor Menard reviewed the EMS report for December 2019.

Court: Supervisor Menard red the report submitted for November 2019.

New Business:

New Business 1) Councilperson Bulriss discussed the possibility of decreasing the speed limit along State Route 11, past the new Dollar Store and Begor’s Supply. There was also discussion of the same on Hemmingford Road. Superintendent Gilmore said he would try to make the next meeting of the Traffic Safety Board. Supervisor Menard asked Mrs. Kelly McDonald, Town Clerk, to check into this.

New Business 2)

RESOLUTION TO ESTABLISH PETTY CASH FUND FOR THE OFFICE OF THE TAX COLLECTOR

Whereas: The collection of 2020 Land Taxes begins January 1, 2020 and

Whereas: There is the need for the office of the Tax Collector to have change for payments of taxes
BE IT HEREBY RESOLVED THE TAX COLLECTOR BE ALLOTTED THE SUM OF \$300.00 FOR PETTY CASH FOR THE 2020 TAX SEASON

Motion: Councilperson Bulriss

Seconded by: Councilperson Perras

Discussion: none

The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #17-2020** adopted.

DATED: January 14, 2020

There was discussion of reviewing the Tax and Petty Cash records on a regular basis in response to Audit findings (that there was no review).

Councilperson LaCount made a motion to review the financial records of the Town Clerk/Tax Collector. Councilperson Perras seconded the motion.

The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore, Supervisor Menard declared the motion carried.

New Business 3) Supervisor Menard discussed that the Town has been having issues with the internet service. There was discussion between the prices between Primelink and Spectrum. Primelink offered to run fiber to the Town Offices.

There was a motion to table until the next meeting to have time to gather more information on prices. Councilperson Breyette made the motion.

Councilperson Perras seconded the motion.

The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Supervisor Menard declared the motion carried.

New Business 4) Councilperson LaCount had questions of various invoices that needed to be signed. These were reviewed with the board.

Public Comment:

Public Comment 1) Mr. Philip Perry had questions on the Procurement Policy, as well as audit.

Public Comment 2) Mr. Philip Perry had questions about the Highway Department credit Card receipts that had been requested.

Public Comment 3) Mr. Aaron Ebersol commended Supervisor Menard for reviewing the Procurement Policy as well as gave encouragement for moving forward in 2020.

The Board reviewed the Court Records at this time.

RESOLUTION ACKNOWLEDGING EXAMINATION OF COURT RECORDS

Whereas, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and/or dockets to their respective town and/or village auditing boards, and

Whereas, At the Mooers Town Board Meeting on Tuesday January 14, 2020 the Town Court records and Financial Statement for the Mooers Town Court were presented to the Board where they were examined, audited, and signed.

BE IT HEREBY RESOLVED THAT THE MOOERS TOWN BOARD HAS EXAMINED AND AUDITED THE MOOERS TOWN COURT RECORDS AND/OR DOCKETS FINDING THEM TO BE IN ORDER AND THESE RECORDS ARE HEREBY ACCEPTED BY THE MOOERS TOWN BOARD

Motion: Councilperson LaCount

Seconded by: Councilperson Bulriss

Discussion: none

Roll Call: The result of a Roll Call was 5 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #14-2020** adopted.

DATED: January 14, 2020

Vouchers:

General Town Wide	Voucher 1-17	\$19,936.94
Highway	Voucher 1-18	\$43,727.08
Mooers & Mooers Forks Light	Voucher 1	\$880.65
Trust & Agency	Voucher 1-4	\$14,405.71

Total of Abstracted Vouchers Paid **\$78,950.38**

Adjourn: Councilperson Bulriss made a motion for the meeting be adjourned, Councilperson Perras seconded the motion. All in favor. Thus, Supervisor Menard declared the motion carried. Meeting adjourned at 9:00 PM.

Respectfully Submitted,

Kelly L. McDonald, TOWN CLERK