

Minutes of the Regular Monthly Meeting of the Town Board of the Town of Mooers held January 12, 2021 at the Mooers Office Complex commencing at 7:00 PM

Present: Jeff Menard, Supervisor
 Donald Perras, Councilperson
 Randy LaCount, Councilperson
 Irving Breyette, Councilperson
 Christopher Bulriss, Councilperson (Had to leave early 7:10p)

Recording Secretary: Kelly L. McDonald, Town Clerk

Others Present: Stacey Guerin, Dog Control Officer
 Myrtle Hawksby, Beautification
 Todd Gumlaw, Fire Chief

Absent: Kris Gilmore, Highway Superintendent

Meeting: Supervisor Jeff Menard called the Meeting to Order at 7:00PM. Supervisor Menard asked Mrs. Kelly McDonald to lead them in the "Pledge of Allegiance," which she did.

Supervisor Menard stated that before they got to the business part of the meeting, the appointments needed to be done, as it was the start of the year. Supervisor Menard read the following appointments and resolutions.

RESOLUTION FOR 2021 APPOINTMENTS OF PEOPLE AND/OR BUSINESSES TO REPRESENT THE TOWN OF MOOERS IN DAILY BUSINESS

Whereas; at the beginning of every year people and/or businesses are appointed to aid the Town of Mooers in its daily operations, and

BE IT HEREBY RESOLVED THAT THE FOLLOWING PEOPLE AND/OR BUSINESSES BE APPOINTED TO AIDE THE TOWN OF MOOERS IN ITS DAILY OPERATION IN 2021,

Designated Newspapers	Plattsburgh Press Republican
Designated Bank	Community Bank, Champlain
Delegate to Association of Towns NYC	Jeff Menard
Alternate Delegate to AOT NYC	Donald Perras
Town Officials Expenses Paid for Attending AOT NYC	Yes
Budget Officer	Jeff Menard/Rena Bosley
Justices expenses paid for attending school	Yes
Supt. of Highway expenses paid for attending school	Yes
Deputy Supervisor	Donald Perras
Dog Control Officer	Stacey Guerin
Town Historian appointment	Larry Marnes
Registrar Appointment	Kelly McDonald
Deputy Registrar Appointment	Jessica Bulriss
Secretary to the Supervisor	Rena Bosley
Code Enforcement Officer Provisional	Jason Poulin
Code Enforcement Officer's schooling paid	yes
Deputy Superintendent of Highway	
Chairman Mooers Youth Commission	Tyson Dumas
Attorney hire as needed	Matthew Favro
Court Clerk	Jessica Bulriss
Court Clerk schooling paid	yes
Deputy Court Clerk #1	Crystal Bulriss
Assessor	Larry Wolff

Motion: Councilperson LaCount

Seconded by: Councilperson Perras

Discussion: no

Whereas; the result of a Roll Call was 5 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared Resolution #1-2021 adopted.

RESOLUTION FOR 2021 BEAUTIFICATION COMMITTEE

Whereas; at the first meeting of the Town Board each year a Beautification Committee is appointed, and **BE IT HEREBY RESOLVED THAT THE FOLLOWING PEOPLE BE APPOINTED TO THE 2021 BEAUTIFICATION COMMITTEE**

Bulriss, Crystal	236-7428/236-2511	Hawksby, Myrtle	236-7246
Lamberton, Beverly	236-5300/298-2411	McDonald, Kelly	332-7419
Sample, Scarlett	236-7759	Lloyd, Brandi	569-4792
Bulriss, Bruce	236-7428/236-2511	JoAnne, Troutman	N/A
Gilmore, Kris		Cardin, Coreena	

Motion: Councilperson Breyette

Seconded by: Councilperson Perras

Discussion: none

Whereas; the result of a Roll Call was 5 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared Resolution #2-2021 adopted.

RESOLUTION FOR 2021 ZONING BOARD OF APPEALS ASSIGNMENTS

Whereas; each year at the January meeting the Town Board appoints a Zoning Board Committee, and **BE IT HEREBY RESOLVED THAT THE FOLLOWING PEOPLE BE APPOINTED FOR THE 2021 ZONING BOARD COMMITTEE**

John Gordon (Chairperson)	2023
Tony Roberts	2025
Jane Hitchcock	2021
Tim Neverett	2024
Mike Deneault	2025
Miranda Grabie (Alt #1)	2022
Jessie Lavalley (Alt #2)	2024

Motion: Councilperson Bulriss

Seconded by: Supervisor Menard

Discussion: no

Whereas; the result of a Roll Call was 4 Ayes (Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette), 1 ABSTAIN (Councilperson Perras) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #3-2021** is adopted.

RESOLUTION TO MAKE 2021 APPOINTMENTS TO EMS BOARD

Whereas; The Town of Mooers Board appoints three (3) persons to represent the Town of Mooers on the E.M.S Board, and

BE IT HEREBY RESOLVED THAT THE TOWN OF MOOERS APPOINT THE FOLLOWING PERSONS TO SERVE ON THE E.M.S BOARD FOR THE FOLLOWING TERMS

Bill Loudon	Expires 2021
Roger Favreau	Expires 2022
Steve Menard	Expires 2023

Motion: Councilperson Breyette

Seconded by: Councilperson Bulriss

Discussion: No

Whereas; the result of a Roll Call was 4 Ayes (Councilperson Perras, Councilperson LaCount, Councilperson Bulriss, and Councilperson Breyette), 1 ABSTAIN (Supervisor Menard) and 0 NOES.

Therefore; Supervisor Menard declared Resolution #4-2021 adopted.

RESOLUTION TO APPOINT 2021 BOARD OF ASSESSMENT REVIEW

Whereas; On Grievance Day the Town needs someone to listen to complaints property owners have regarding their assessments, and

Whereas; If the Town doesn't appoint a Board then the County has to come to listen to the complaints, and

BE IT HEREBY RESOLVED THE FOLLOWING PEOPLE BE APPOINTED TO SERVE ON THE BOARD OF ASSESSMENT REVIEW

David Kokes	October 2020 to September 2025
Michael Deneault	January 2019 to September 2024
Steve Bulriss	April 2019 to September 2024

Gary Cardin-Alternate
Jerika Manning- Alternate

January 2021 to September 2026
January 2021 to September 2026

Motion: Councilperson Perras

Seconded by: Supervisor Menard

Discussion: yes

Whereas; the result of a Roll Call was 5 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #5-2021** adopted.

RESOLUTION TO SCHEDULE TOWN BOARD AND ZONING BOARD MEETINGS

Whereas; the Town is required to schedule meetings for the year 2021, and BE IT HEREBY RESOLVED THAT THE TOWN BOARD WILL HOLD ITS REGULAR MEETINGS ON THE SECOND TUESDAY OF EACH MONTH COMMENCING AT 7PM. IF A SPECIAL BOARD MEETING IS NEEDED OR A REGULAR MEETING HAS TO BE CHANGED, A NOTICE WILL BE POSTED. A NOTICE OF SUCH WILL BE PUBLISHED IN THE LEGAL SECTION OF THE NEWSPAPER WHEN TIME ALLOWS.

ALL REGULAR MEETINGS OF THE 2021 ZONING BOARD COMMITTEE WILL BE HELD AS NEEDED ON THE THIRD TUESDAYS OF THE MONTH AT 7PM. NOTICE OF THESE MEETINGS WILL BE PUBLISHED IN THE LEGAL SECTION OF THE NEWSPAPER.

ALL MEETINGS ARE OPEN TO THE PUBLIC.

Motion: Councilperson Bulriss

Seconded by: Councilperson Breyette

Discussion: No

Whereas; the result of a Roll Call was 5 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #6-2021** adopted.

RESOLUTION BY THE TOWN BOARD OF THE TOWN OF MOOERS TO AMEND DUTIES OF SUPERVISOR AS COVERED BY SECTION 5-18 OF TOWN LAW #125 WHICH READS AS FOLLOWS:

Whereas; the supervisor shall payout money only upon warrant, order or draft of the Town Clerk after allowance of the Town Board, and

THE SUPERVISOR SHALL WITHOUT PRIOR AUDIT MAKE PAYMENTS IN ADVANCE OF AUDIT OF CLAIMS FOR PUBLIC UTILITY SERVICES SUCH AS GAS, ELECTRIC, WATER, SEWER, FUEL OIL AND TELEPHONE SERVICES, AS WELL AS FOR POSTAGE, FREIGHT AND EXPRESS CHARGES [TOWN LAW 118 (2)]. CLAIMS FOR THESE PAYMENTS SHALL BE PRESENTED AT THE NEXT REGULAR MEETING FOR AUDIT. THE SUPERVISOR MAY ALSO OFFICIALLY BECOME SIGNATURE ON CHECKS. THE SUPERVISOR MAY ALSO MAKE DECISIONS WHERE NEEDED TO KEEP THE TOWN RUNNING UNTIL THE BOARD IS ABLE TO RECONVEYN.

Motion: Councilperson Perras

Seconded by: Councilperson Bulriss

Discussion: no

Whereas; the result of a Roll Call was 5 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #7-2021** is adopted.

RESOLUTION GRANTING HIGHWAY SUPERINTENDANT PERMISSION TO MAKE NECESSARY PURCHASES WITHOUT BOARD APPROVAL

Whereas; The Highway Department needs to purchase items necessary for daily operations and are unable to wait for board approval

BE IT HEREBY RESOLVED PERMISSION BE GRANTED TO THE HIGHWAY SUPERINTENDENT THAT HE IS ALLOWED TO MAKE NECESSARY PURCHASES FOR DAILY OPERATIONS OF THE MOOERS HIGHWAY DEPARTMENT IN THE MAXIMUM AMOUNT OF \$5,000.00 WITHOUT PRIOR BOARD APPROVAL WITH THE STIPULATION HE OR SHE PROVIDES RECIEPTS FOR AUDIT AT THE NEXT SCHEDULED BOARD MEETING, AND PROVIDES THE NECESSARY QUOTES PER THE TOWN'S 2021 PROCUREMENT POLICY.

Motion: Councilperson Breyette

Seconded by: Supervisor Menard

Discussion: yes

Whereas; the result of a Roll Call was 4 Ayes (Councilperson Perras, Supervisor Menard, Councilperson Bulriss, and Councilperson Breyette) and 1 NOES (Councilperson LaCount).

Therefore; Supervisor Menard declared **Resolution #8-2021** is adopted.

RESOLUTION FOR CHAMPLAIN-MOOERS JOINT SWIMMING PROGRAM AGREEMENT

Whereas; pursuant to section 422 of Executive Law, municipalities may establish youth bureaus, youth services, and other youth programs, and

Whereas; pursuant to General Municipal Law Articles 5G municipal corporations are authorized to enter into cooperative agreements, and

Whereas; The Champlain Joint Youth Program (Town of Champlain, Village of Champlain, and Village of Rouses Point) and the Town of Mooers wish to enter into such a cooperative agreement for the purpose of benefiting the youth swimming program of their respective municipalities, and also for the purpose of qualifying for state aid.

Therefore, Be It Resolved; The Town of Mooers agrees to enter into a joint swimming program agreement with The Champlain Joint Youth Program.

Motion: Councilperson Breyette

Seconded by: Councilperson Perras

Discussion: Yes

Whereas; the result of a Roll Call was 4 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, and Councilperson Breyette), 1 ABSENT (Councilperson Bulriss) and 0 NOES.

Therefore; Supervisor Menard declared Resolution #9-2021 is adopted.

RESOLUTION TO UPDATE PROCUREMENT POLICY FOR 2021

Whereas; As per General Municipal Law (GML) every Town must adopt internal policies and procedures as per GMC Section 103, and

Whereas; THIS POLICY SHALL BE REVIEWED ANNUALLY BY THE TOWN BOARD AT THE ORGANIZATIONAL MEETING,

BE IT HEREBY RESOLVED THE TOWN OF MOOERS UPDATE THE PROCUREMENT POLICY WITH THE FOLLOWING GUIDELINES:

#1 EVERY PROSPECTIVE PURCHASE OF GOODS AND/OR SERVICES SHALL BE EVALUATED TO DETERMINE THE APPLICABILITY OF GML

#2 ALL PURCHASES OF EQUIPMENT OR SUPPLIES TOTALING OVER \$20,000.00 OR PUBLIC WORKS CONTRACTS OVER \$35,000.00 IN THE FISCAL YEAR MUST BE FORMALLY BID PURSUANT TO GML, SECTION 103

#3A ALL PURCHASES MORE THAN \$10,000.00 BUT LESS THAN \$20,000.00 REQUIRE A REQUEST FOR PROPOSAL AND WRITTEN QUOTES FROM MINIMUM OF 2 VENDORS AND PURCHASES MORE THAN \$1,000.00 BUT LESS THAN \$10,000.00 REQUIRE 2 WRITTEN QUOTES AND PURCHASES LESS THAN \$1,000.00 ARE LEFT TO THE DISCRETION OF THE PURCHASER

#3B ALL ESTIMATED PUBLIC WORKS CONTRACTS GREATER THAN \$20,000.00 BUT LESS THAN \$35,000.00 REQUIRES A REQUEST FOR WRITTEN QUOTES FROM A MINIMUM OF 2 VENDORS AND IF MORE THAN \$10,000.00 BUT LESS THAN \$20,000.00 REQUIRES WRITTEN PROPOSALS FROM MINIMUM OF 2 CONTRACTORS AND \$10,000.00 OR LESS REQUIRES AN WRITTEN PROPOSAL FROM AT LEAST 2 CONTRACTORS (ALL PROPOSALS SHALL DESCRIBE THE GOODS, QUALITY AND THE PARTICULARS OF DELIVERY) {ALL INFORMATION GATHERED WITH THE PROCEDURES SHALL BE PRESERVED AND FILED WITH THE DOCUMENTATION}

#4 THE LOWEST BID OR PROPOSAL SHALL BE AWARDED THE PURCHASE OR PUBLIC WORKS CONTRACT UNLESS A WRITTEN JUSTIFICATION IS PROVIDED AS TO WHY THE LOWEST WASN'T SELECTED AND THE FACTS SHALL BE FILED WITH THE PROPOSAL OR QUOTATIONS RECEIVED

#5 A GOOD FAITH EFFORT SHALL BE MADE TO OBTAIN THE REQUIRED NUMBER OF PROPOSALS OR QUOTATIONS (IF THE REQUIRED NUMBER CAN'T BE OBTAINED THE REASON SHALL BE ATTACHED TO THE FILE AS TO WHOM YOU APPLIED

#6 EXCEPT WHEN DIRECTED BY THE TOWN BOARD, NO SOLICITATION OF WRITTEN PROPOSALS OR QUOTATIONS SHALL BE REQUIRED UNDER THE FOLLOWING CIRCUMSTANCES:

A) ACQUISITION OF PROFESSIONAL SERVICES

B) EMERGENCIES

C) SOLE SOURCE SITUATIONS

D) GOODS PURCHASED FROM AGENCIES FOR THE BLIND OR SEVERLY HANDICAPPED

E) GOODS PURCHASED FROM CORRECTIONAL FACILITIES

F) GOODS PURCHASED FROM ANOTHER GOVERNMENTAL AGENCY

G) GOODS PURCHASED AT AUCTIONS; OR

H) GOODS PURCHASED ON STATE/COUNTY CONTRACTS

#7 THIS POLICY SHALL BE REVIEWED ANNUALLY BY THE TOWN BOARD AT THE ORGANIZATIONAL MEETING

Motion: Councilperson Perras

Seconded by: Councilperson Breyette

Discussion: Yes

Whereas; the result of a Roll Call was 4 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, and Councilperson Breyette), 1 ABSENT (Councilperson Bulriss) and 0 NOES.

Therefore; Supervisor Menard declared Resolution #10-2021 adopted.

RESOLUTION FOR 2021 TOWN BOARD ASSIGNMENTS

Whereas; All Town Board Members are nominated each year for Committee Assignments, and
Whereas; The 2020 Committee Assignments have expired, and

BE IT HEREBY RESOLVED THAT THE FOLLOWING TOWN BOARD MEMBERS BE APPOINTED TOWN BOARD COMMITTEES FOR THE YEAR 2021

Highway	Randy LaCount 236-5742 & Chris Bulriss 236-6027
Fire Dept. Station #1	Chris Bulriss 236-6027 & Jeff Menard 236-7552
Fire Dept. Station #2	Chris Bulriss 236-6027 & Jeff Menard 236-7552
Zoning & Planning	Donald Perras 236-6609 & Randy LaCount 236-5742
Library	Irving Breyette & Donald Perras 236-6609
Dog Control	Randy LaCount 236-5742 & Irving Breyette
Youth Program	Chris Bulriss 236-6027 & Jeff Menard 236-7552
Sidewalks	Chris Bulriss 236-6027 & Randy LaCount 236-5742
Cemeteries	Irving Breyette & Jeff Menard 236-7552
Windmills	Randy LaCount 236-5742 & Jeff Menard 236-7552
Solar	Donald Perras 236-6609 & Irving Breyette
Beautification	Chris Bulriss 236-6027

Motion: Councilperson Breyette

Seconded by: Supervisor Menard

Discussion: No

Whereas; the result of a Roll Call was 4 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, and Councilperson Breyette), 1 ABSENT (Councilperson Bulriss) and 0 NOES.

Therefore; Supervisor Menard declared Resolution #11-2021 adopted.

RESOLUTION FOR END OF YEAR BUDGET MODIFICATION

Whereas; The need has arisen where money in the 2020 Budget for the accounts as listed have exceeded the original appropriation, and

Whereas; The funds to cover the difference be made available as listed, as per the secretary to the supervisor; and

BE IT HEREBY RESOLVED THAT THE FOLLOWING FUNDS BE MOVED IN THE BUDGET JOURNAL TO THE DESIGNATED ACCOUNTS

General Fund

Move \$13.53 from Contingency A1990.4
to Interest – Contractual A9700.7

Highway Fund

Move \$17,133.57 from Snow Removal – Personal Services DA5142.1
to General Repairs – Personal Services DA5110.1

Motion: Councilperson Perras

Seconded by: Supervisor Menard

Discussion: yes

Whereas; the result of a Roll Call was 4 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, and Councilperson Breyette), 1 ABSENT (Councilperson Bulriss) and 0 NOES.

Therefore; Supervisor Menard declared Resolution #12-2021 carried.

RESOLUTION #13-2021 BUDGET MODIFICATION FOR IT SERVICES

Whereas the need has arisen for IT Services,

And, the Board Approved a 3 Year Contract with Champlain Telephone Company/Firstlight,
The Town Board of the Town of Mooers duly convened in regular session, does hereby resolve as follows the following 2021 Budget Modification:

General Fund

Move \$4539.40 from Contingency A1990.4
to IT Services A1680.4

Motion: Councilperson Breyette

Seconded by: Councilperson Perras

Discussion: None

Whereas; the result of a Roll Call was 4 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, and Councilperson Breyette), 1 ABSENT (Councilperson Bulriss) and 0 NOES.

Therefore; Supervisor Menard declared **Resolution #13-2021** is adopted.

Minutes: All the Board Members were asked if they had read their copies of the December 31, 2020 meeting minutes. Councilperson LaCount made a motion to accept the minutes with correction. The motion was seconded by Councilperson Perras. The result of the Roll Call was 4 AYES (Councilperson Perras, Councilperson LaCount, Supervisor Menard, and Councilperson Breyette), 1 ABSENT (Councilperson Bulriss) and 0 NOES. Therefore, Supervisor Menard declared the motion carried and the Minutes accepted.

Library: Mr. Art Menard was not available. Supervisor Menard said the Library hoped to stay open. The Library Board will be holding their meeting via Zoom. The Library recently received a \$1,000 donation.

Dog Control: Supervisor Menard compared the contracts between Elmore SPCA and Malone Animal Shelter. Elmore SPCA has a caveat that they will charge extra for dangerous dogs, which Malone does not. The Malone Animal Shelter also came down in their price to \$2,000 from \$2,500. There was also discussion on whether to keep them at the Shelter or use the Dog Control Officers to house. In the long run it is less expensive and the regulations are a lot to house at a private residence. Supervisor Menard also read the letter he wrote to Palmer's Veterinary Care, allowing them to provide emergency care to dogs, but approval from Supervisor Menard must be obtained first. The owner will be liable for this bill, if the owner abandons the dog it could become a court issue. It was also discussed that at this time the Dog Control Officer does not have the responsibility of caring for cats.

Councilperson LaCount made a motion to contract with the Malone Animal Shelter for 2021.

Councilperson Breyette seconded the motion.

Discussion: Yes

The result of a Roll Call was 4 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, and Councilperson Breyette), 1 ABSENT (Councilperson Bulriss) and 0 NOES.

Beautification: Mrs. Myrtle Hawksby discussed the new snowflake lights they ordered. Normally they are \$690/each but they were on sale for \$450/each for a cost of \$1,350 for 3. The money donated from the Boy Scouts will be put toward this.

Tax Assessor: Supervisor Menard discussed the County's request to raise assessments. Mrs. Martine Gonyo from the County is going to come meet with the Board when she has the final figures from the State.

Councilperson LaCount made a motion to stay at current assessment.

Councilperson Perras seconded the motion.

Discussion: Yes

The result of a Roll Call was 4 Ayes (Councilperson Perras, Councilperson LaCount, Supervisor Menard, and Councilperson Breyette), 1 ABSENT (Councilperson Bulriss) and 0 NOES.

Fire Department: Supervisor Menard read the report submitted by Mr. Todd Gumlaw, Fire Chief for December 2020. In 2020 there were a total of 150 calls.

Mr. Gumlaw discussed updates with the Covid-19 vaccine. They are currently rolling out Phase 1B to include Law Enforcement, Fire Personnel, as well as elderly with underlying or pre-existing conditions. Please see the NYS Am I eligible Website to request an appointment. These will not be done at CVPH. Please make sure you keep your appointment once scheduled.

Mr. Gumlaw spoke with Mr. Miller, an Engineer for the County on the trees on the LaValley Road. They cut down 2 trees, but another 15 need to be done which they did not do. If there is high wind or a storm they could fall on a car.

Mr. Gumlaw proposed giving the Code Enforcement Officer a pager in case there is an emergency. He also proposed working with Code Enforcement on the guidelines for rental properties.

The new heavy rescue truck is in operation.

EMS: Supervisor Menard read the EMS Report for December 2020. In 2020 there were a total of 1,143 calls.

Old Business:

Emergency Preparedness Plan- This is required by NYS. Supervisor Menard has received one quote at this time. Supervisor Menard is going to discuss this again at the Supervisor’s Meeting on January 19th. Mrs. Rena Bosley may also be able to write this, saving the Town money.

Public Comment:

1) Mr. Gary Cardin asked if the second EMS door was going to be raised. Mr. Jonathan Menard is going to install this and the door is on order.

2) Mr. Gary Cardin expressed he thought the Town made a good choice with having Mr. Larry Wolff as the Town Assessor. It saves the Town money and he is also accessible to the people and has the Town’s best interests at hand.

Vouchers:

General Fund	Voucher	1-16	\$31,925.95
Highway	Voucher	1-12	\$34,871.20
Mooers/ Mooers Forks Lights	Voucher	13	\$1,333.45
Total of Abstracted Vouchers Paid			\$68,130.60

Adjourn: Councilperson Breyette made a motion for the meeting be adjourned; Councilperson Perras seconded the motion. All in favor. Thus, Supervisor Menard declared the motion carried. Meeting adjourned at 8:00 PM.

Respectfully Submitted,

Kelly L. McDonald, TOWN CLERK