

**Minutes of the Regular Monthly Meeting of the Town Board of the Town of Mooers held
January 13, 2015 at the Mooers Office Complex commencing at 6:00 PM**

Present: Jeff Menard, Supervisor
Donald Perras, Councilperson
Gerald LaValley, Councilperson
Mary Myatt, Councilperson
Steve Barcomb, Councilperson

Recording Secretary: Brandi B. Lloyd, Town Clerk

Others Present: Kaleigh LaBombard, Dog Control Office
Jess Dixon, Code Enforcer

Absent:

Meeting: Supervisor Jeff Menard called the Meeting to Order at 6:00PM, then he asked Mrs. Brandi Lloyd to lead them in the "Pledge of Allegiance", which she did.

Town Business 1: Supervisor Menard explained that the Organizational Meeting would be held first and then the Board would continue into the Regular Monthly Board Meeting. He then read aloud Resolutions #2-2015 thru and including Resolution #8-2015 as follows;

2015 Organizational Appointments and Committees:

2015 APPOINTMENTS

Designated Newspapers-----Plattsburgh Press Republican & North Countryman
Designated Bank-----Community Bank, Champlain
Delegate to Association of Towns NYC-----Jeff Menard
Alternate Delegate to AOT NYC-----Steve Barcomb
Town Officials Expenses Paid for Attending AOT NYC-----Yes
Budget Officer-----Jeff Menard
Justices expenses paid for attending school-----Yes
Supt. of Highway expenses paid for attending school-----Yes
Deputy Supervisor-----Donald Perras
Dog Control Officer-----Kaleigh Mills
Town Historian appointment-----Jennifer Bulriss
Registrar Appointment-----Brandi Lloyd
Deputy Registrar Appointment-----Rena Bosley
Secretary to the Town Board-----Rena Bosley
Code Enforcement Officer Appointed-----Open
Code Enforcement Officer's schooling paid-----Yes
Deputy Superintendent of Highway-----Nick Poissant
Chairman Mooers Youth Commission-----Tyson Dumas
Attorney hire as needed-----Thomas Murnane
Court Clerk (Secretary to Justices)-----Crystal Bulriss

Court Clerk schooling paid-----Yes

Deputy Court Clerk #1-----Jessica Bulriss

Resolution #02-2015

ALSO

BEAUTIFICATION COMMITTEE 2015

Bulriss Crystal
Lamberton Beverly
Snide Margaret
Sample Scarlett

Hawksby Myrtle
Morelock Edith
Troutman JoAnne
Lloyd Brandi

Resolution #03-2015

ALSO

MOOERS YOUTH COMMISSION (3 YEARS) 2015

Brandi Lloyd

Tammy Gonyo

Resolution #04-2015

ALSO

2015 TOWN BOARD COMMITTEE ASSIGNMENTS

Highway-----Donald Perras & Jeff Menard

Fire Department Station #1-----Gerald LaValley & Jeff Menard

Fire Department Station #2-----Mary Myatt & Gerald LaValley

Zoning & Planning-----Donald Perras & Gerald LaValley

Library-----Mary Myatt & Gerald LaValley

Dog Control-----Steve Barcomb & Jeff Menard

Youth Program-----Steve Barcomb & Jeff Menard

Sidewalks-----Gerald LaValley & Donald Perras

Resolution #05-2015

ALSO

2015 ZONING BOARD COMMITTEE

Orville Nedeau (Chairperson)-----2017

Mike Willette-----2016

Tony Roberts-----2015

Jane Hitchcock-----2014

Larry Brooks-----2018

Supervisor Menard said the Town Board is in need of an alternate to talk the place of Mr. Harry Gonyo.

Resolution #06-2015

ALSO

E.M.S. BOARD

Donald Perras-----Expires 2018

Steve Drown-----Expires 2016

Roger Favreau-----Expires 2017

Resolution #07-2015

ALSO

2015 BOARD OF ASSESSMENT REVIEW

Merritt Billiter-----October 2014 to September 2019

Connie Poupore----- October 2014 to September 2019

Robert Arruda-----October 2013 to September 2018

David Kokes-----October 2010 to September 2015

Supervisor Menard added that the Town Board is looking for one more member for the Board of Assessment Review.

Resolution #08-2015

Code Enforcement: Code Enforcement Officer, Jess Dixon, asked why the appointment of Code Enforcement Officer was announced as "open." Supervisor Menard answered that he cannot in good conscience re-appoint the person that has been the Code Enforcement Officer for the past two and a half years. He added that he feels there is too much going on that should not be happening. He added that he also cost the Town a lot of money last year in lawyer fees. Supervisor Menard said it is entirely up to the Board if they want to nominate someone for Code Enforcement Officer. Supervisor Menard added that he just cannot in good conscience re-appoint him because he is not the best interest of the Town. Mr. Dixon said he has a contract with the Town. Supervisor Menard said Mr. Dixon does not have a contract with anybody. Mr. Dixon presented the contract. Supervisor Menard said he did not sign the contract and that we became Supervisor the contract became void. Mr. Dixon said to Supervisor Menard that he is starting off the year making it personal again. Supervisor Menard said maybe it is personal. He added that one of the Board members can make an appointment, but as Supervisor he is not going to do so. Councilperson Myatt made a motion to appoint Mr. Jess Dixon to the position Code Enforcement Officer for the rest of his contract. Supervisor Menard said there is no contract. Councilperson Myatt asked why the contract was not valid because it has been signed. Supervisor Menard said that it was signed by the past Supervisor and it became void when he became Supervisor. He explained that an outgoing Supervisor cannot sign any contracts with any employees to hinder the incoming Supervisor from doing his job and that's exactly what was done. Mr. Dixon said Supervisor Ross was not outgoing at the time of the contract. Supervisor Menard disagreed. Supervisor Menard said there is a motion to appoint Mr. Jess Dixon to Code Enforcement Officer by Councilperson Myatt. He asked if there was a second. The motion was seconded by Councilperson Barcomb. The result of a Roll Call was 2 AYES (Councilperson Barcomb and Councilperson Myatt) and 2 NOES (Councilperson Perras and Supervisor Menard). Supervisor Menard said that as of now the Town does not have a Code Enforcement Officer.

Supervisor Menard then said to move forward with the rest of the appointments.

Councilperson Barcomb made a motion that Resolution #02-2015 be adopted. The motion was seconded by Supervisor Menard. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Barcomb, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #02-2015** adopted.

Supervisor Menard made a motion that Resolution #03-2015 be adopted. The motion was seconded by Councilperson Barcomb. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Barcomb, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #03-2015** adopted.

Councilperson Barcomb made a motion that Resolution #04-2015 be adopted. The motion was seconded by Councilperson Perras. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Barcomb, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #04-2015** adopted.

Councilperson Barcomb made a motion that Resolution #05-2015 be adopted. The motion was seconded by Supervisor Menard. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Barcomb, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #05-2015** adopted.

Councilperson Barcomb made a motion that Resolution #06-2015 be adopted. The motion was seconded by Supervisor Menard. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Barcomb, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #06-2015** adopted.

Supervisor Menard made a motion that Resolution #07-2015 be adopted. The motion was seconded by Councilperson Barcomb. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Barcomb, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #07-2015** adopted.

Councilperson Barcomb made a motion that Resolution #08-2015 be adopted. The motion was seconded by Supervisor Menard. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Barcomb, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #08-2015** adopted.

ALSO

SCHEDULED MEETINGS

BE IT HEREBY RESOLVED THAT THE TOWN BOARD WILL HOLD IT'S REGULAR MEETINGS ON THE SECOND TUESDAY OF EACH MONTH AND IF A SPECIAL BOARD MEETING IS NEEDED OR A REGULAR MEETING HAS TO BE CHANGED A NOTICE FOR THIS WILL BE PUBLISHED IN THE LEGAL SECTION OF THE NEWSPAPER - ALSO ALL REGULAR MEETINGS OF THE 2015 ZONING BOARD COMMITTEE WILL BE HELD ON THE THIRD TUESDAY OF EACH MONTH AND IF A ZONING BOARD MEETING HAS TO BE CHANGED IT WILL BE POSTED ON THE OFFICE COMPLEX DOOR AND THE BULLETIN BOARD. ALSO ALL MEETINGS ARE OPEN TO THE PUBLIC

Supervisor Menard made a motion that Resolution #09-2015 be adopted. The motion was seconded by Councilperson Perras. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Barcomb, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #09-2015** adopted.

Town Business 1: The supervisor shall payout money only upon warrant, order or draft of the Town Clerk after allowance of the Town Board; therefore Supervisor Menard made a motion that the following resolution that the following be adopted:

THE SUPERVISOR SHALL WITHOUT PRIOR AUDIT MAKE PAYMENTS IN ADVANCE OF AUDIT OF CLAIMS FOR PUBLIC UTILITY SERVICES SUCH AS GAS,ELECTRIC,WATER,SEWER,FUEL OIL AND TELEPHONE SERVICES, AS WELL AS FOR POSTAGE,FREIGHT AND EXPRESS CHARGES [TOWN LAW 118 (2)]. CLAIMS FOR THESE PAYMENTS SHALL BE PRESENTED AT THE NEXT REGULAR MEETING FOR AUDIT. THE SUPERVISOR MAY ALSO OFFICIALLY BECOME SIGNATURE ON CHECKS. THE SUPERVISOR MAY ALSO MAKE DECISIONS WHERE NEEDED TO KEEP THE TOWN RUNNING UNTIL THE BOARD IS ABLE TO RECONVEYN

The motion was seconded by Councilperson Barcomb. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Lavalley, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #010-2015** adopted.

Supervisor Menard said the Board will now move on the Regular Town Board Meeting

Minutes: All the Board Members were asked if they had read their copies of the December 30, 2014 Minutes. They all replied yes. Supervisor Jeff Menard then asked if there were any omissions or corrections, there were none. Councilperson Barcomb then made a motion to accept the December 30, 2014 Minutes and Councilperson Myatt seconded the Motion. The result of a Roll Call was 4 AYES and 0 NOES, therefore Supervisor Jeff Menard declared Minutes accepted as written.

Highway: Highway Supervisor Eugene Boulerice handed in the December report for State Roads. He said they are currently about \$20,000.00 under last year. He added that \$22,056.64 was spent in December 2014 and \$42,874.16 was spent in December 2013. Highway Supervisor Boulerice then said he has 20 years in for the retirement system. He asked that the Board allow him to retire, but then appoint him through December 1, 2015. He said then a new Highway Supervisor will be elected this November. Councilperson Barcomb made a motion to accept Highway Supervisor Boulerice's request for retirement and to appoint him to the position until December 1, 2015. Councilperson Myatt seconded the motion. There was some discussion. Highway Supervisor Boulerice said this would save the Town of Mooers money because he would not part of the Town's retirement until the end of the year. The result of a Roll Call was 4 AYES and 0 NOES, therefore Supervisor Jeff Menard declared the motion carried.

Library: Mrs. Jacqueline Madison said the library has a new website that is also linked to the Town's website. She said they recently had some high school seniors come in and help clean the library. Mrs. Madison said they will be coming in once a month to clean and earn some money. Mrs. Madison provided the library's stats for the year. She added that there was an increase in students to over 200. Supervisor Menard said he was aware that the Library Board would be meeting on January 21st. He said he would bring it up then as well, but asked if there was a plan as to when to pay S&B Construction the balance due. He said they really need a plan. Mrs. Madison said she sent a copy of the minutes showing the resolution for the Town to start the process of turning the library over the Library Board. She added that she needs an official letter from Supervisor Menard in order to qualify for the grant. Supervisor Menard said he would run that by the lawyer next week. Supervisor Menard added that he would like the balance to be paid as soon as possible.

Dog Control: Mrs. Kaleigh Mills handed in the report for December 2014 showing calls made for the month. In addition to the report, Mrs. Mills said she had received 26 calls in the month of December of which eight calls involved the State Police. She added that at one point, she had 23 dogs in the shelter.

Beautification Committee: Supervisor Menard asked if anyone from the beautification committee would like to address the board. No person was present wishing to address the board at this time.

Youth Program: Supervisor Menard asked if anyone from the youth program would like to address the board. No person was present wishing to address the board at this time.

Town Historian: Supervisor Menard asked if anyone from the Town Historian would like to address the board. No person was present wishing to address the board at this time.

Fire Department: Mr. Dan Dumas, Fire Chief, handed in the December report. Mr. Dumas said they had a total of 90 calls in 2014. He added that he is concerned about Station 2. Mr. Dumas said many of the members are older, distinguished members, and some have passed away. He added that the last two structure fire calls they had the pumper did not respond from Station 2 and that it is a very important vehicle.

Old Business: Supervisor Menard said the Town was able to get all paid invoices associated with the clean-up of the property located at 2444 Route 11 to the County in order to have them added to Mr. Duguay's (owner) tax bill. He said Mr. Duguay's 2015 Town and County Tax Bill shows a total amount due of \$145,617.17.

New Business:

Town Business 2: The need has arisen where money in the Budget for the accounts as listed have exceeded the original appropriation, and the funds to cover the difference be made available as listed, as per the secretary to the board; therefore Councilperson Barcomb made a motion that the following be adopted:

BE IT HEREBY RESOLVED THAT THE FOLLOWING FUNDS BE MOVED IN THE BUDGET JOURNAL TO THE DESIGNATED ACCOUNTS

**Move \$110,000 to General A200
from Highway A200 for reimbursement of loan**

**Move \$54.79 from Contingency A1990.4
to Superintendent of Highway A5010.4**

**Move \$125.47 from Contingency A1990.4
to Justices – Clerk Payroll A1110.11**

**Move \$2653.80 from Equipment DA5130.2
to Road Maintenance DA5110.4**

**Move \$7628.49 from DA9010.8
to Town Snow Removal Payroll DA5142.1**

**Move \$12,170.61 from Hosp & Medic Ins. DA9060.8
to State Road Snow Removal Salt DA5148.41**

**Move \$4,548 from State Retirement DA9010.8
to State Road Snow Removal Salt DA5148.41**

**Move \$3,087.39 from Sidewalks Maintenance DA5410.40
to State Road Snow Removal Salt DA5148.41**

**Move \$154.33 from Sidewalk Snow Removal Payroll SM5410.11
to Social Security SM9030.8**

The motion was seconded by Supervisor Menard. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Lavalley, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #011-2015** adopted.

Town Business 3: The Office of the New York State Comptroller requires a Standard Work Day Resolution for Employees be passed by the Town Of Mooers Board. The Standard Work day Resolution applies to the positions as listed, not individuals; therefore Councilperson Perras made a motion that the following be adopted:

BE IT RESOLVED THAT THE TOWN OF MOOER, LOCATION CODE 30183, HEREBY ESTABLISHES THE FOLLOWING AS STANDARD WORK DAYS FOR ITS EMPLOYEES AND WILL REPORT DAYS WORKED TO THE NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM BASED ON THE TIME KEEPING SYSTEM OR THE RECORD OF ACTIVITIES MAINTAINED AND SUBMITTED BY THERE MEMBERS TO THE CLERK OF THIS BODY. MEO- 8 HOURS, SUPERVISOR- 6 HOURS, JUSTICE- 6 HOURS, COUNCILPERSON- 6 HOURS, DOG CONTROL OFFICER- 8 HOURS, COURT CLERK- 8 HOURS, SECRETARY TO THE BOARD- 8 HOURS, TOWN CLERK- 6 HOURS

The motion was seconded by Councilperson Barcomb. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Perras, Councilperson Lavalley, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #012-2015** adopted.

Supervisor Menard asked if anyone would like to address the Town Board.

Public Comment 1: Mr. Roger Favreau thanked Supervisor Menard for doing a great job his first year as Supervisor. He added that Supervisor Menard is starting to straighten the Town out.

Public Comment 2: Mr. Jack Dragoon asked why money was being moved from sidewalks. He said the sidewalks need work and it would be better to leave the money there. Supervisor Menard said he was not sure and would check with Mrs. Rena Bosley.

Public Comment 3: Mrs. Margaret Snide asked if anyone is plowing the sidewalks in Mooers Forks. Supervisor Menard said as of right now, no, no one is plowing the sidewalks in Mooers Forks. There was some discussion as to various options, but no decision was made.

Voucher: The Audited Vouchers to be paid off the Abstracted Vouchers on January 13, 2015 are as follows:

General - Townwide -----(Vouchers 860 - 879, 883)-----	\$ 20,042.26
Highway - Townwide -----(Voucher 538 - 549)-----	28,281.49
Mooers Fire Protection -----(Voucher 882)-----	151,413.75
Mooers Forks Lights----- (Voucher 878)-----	420.17
Mooers Lights ----- (Voucher 878)-----	730.12
Mooers Ambulance District----- (Voucher 881)-----	73,431.22
Ellenburg Fire Protection----- (Voucher 880)-----	1,500.00
Ellenburg Dist 21----- (Voucher 880)-----	317.85
Mooers Sidewalk----- (Voucher 80 - 82)-----	<u>38.03</u>
Total of Abstracted Vouchers Paid-----	\$276,174.89

Adjourn: Councilperson Barcomb made a motion for the meeting be adjourned. Supervisor Menard seconded motion. Thus, Supervisor Jeff Menard declared motion carried. Meeting adjourned at 7:30AM.

Respectfully Submitted,

BRANDI B. LLOYD, TOWN CLERK/TAX COLLECTOR