

Minutes of the Regular Monthly Meeting of the Town Board of the Town of Mooers held December 10, 2013 at the Mooers Office Complex commencing at 6:00P.M.

Present: Jeff Menard, Supervisor
Cory Ross, Councilperson
Gerald Lavalley, Councilperson
Mary Myatt, Councilperson

Recording Secretary: Brandi Lloyd, Town Clerk
Others Present: Kaleigh LaBombard, Dog Control Officer
Jess Dixon, Code Enforcement Officer

Absent: Steve Barcomb, Councilperson

Meeting: Supervisor Jeff Menard called the Meeting to Order at 6:00PM, then he asked Brandi Lloyd to lead them in the "Pledge of Allegiance", which she did.

2014 Organizational Appointments and Committees:

2014 APPOINTMENTS

Designated Newspapers-----Plattsburgh Press Republican & North Countryman
Designated Bank-----Community Bank, Champlain
Delegate to Association of Towns-NYC-----Jeff Menard
Alternate Delegate to AOT NYC-----Steve Barcomb
Town Officials Exp. Pd. for Attending ATM-----Yes
Budget Officer-----Jeff Menard
Justices Exp. pd for attending school-----Yes
Supt. of Hgwy Exp pd for attending school-----Yes
Deputy Supervisor-----Brandi Lloyd
Dog Control Officer-----Kaleigh LaBombard
Town Historian appointment-----Carol Nedeau
Registrar Appointment-----Brandi Lloyd
Deputy Registrar Appointment-----Rena Bosley
Secretary to the Board-----Rena Bosley
Constable appointment-----Bart Vanluevan
Code Enforcement Officer Appointed-----Jess Dixon
Code Enforcement Officer's schooling paid-----Yes
Deputy Superintendent of Highway-----Ricky Bosley
Chairman Mooers Youth Comm. appointment-----Tyson Dumas
Attorney hire as needed (\$200.00 per hour)-----Thomas Murnane
Court Clerk (Secretary to Justices)-----Crystal Bulriss
Court Clerk schooling paid-----Yes
Deputy Court Clerk #1-----Jessica Bulriss

Resolution #2-2013

ALSO

BEAUTIFICATION COMMITTEE 2014

Bulriss Crystal-----236-7428//236-2511	Hawksby Myrtle-----236-7246
Lamberton Beverly-----236-5300//298-2411	Morelock Edit-----236-7723/236-7744
Sample Scarlett-----236-7759	Brandi Lloyd-----236-4543
Snide Margaret-----236-7480	JoAnne Troutman----- tba

Resolution #3-2013

ALSO

MOOERS YOUTH COMMISSION (3 YEARS) 2014

Brandi Lloyd
Tammy Gonyo

Resolution #4-2013

ALSO

2014 TOWN BOARD COMMITTEE ASSIGNMENTS

Highway-----Steve Barcomb 236-6609 & Jeff Menard 236-7552
Fire Dept. Station #1-----Gerald LaValley 236-5587 & Jeff Menard 236-7552
Fire Dept. Station #2-----Mary Myatt & Gerald LaValley 236-5587
Zoning & Planning-----Steve Barcomb 236-6609 & Gerald LaValley 236-5587
Library-----Mary Myatt & Gerald LaValley 236-5587
Dog Control-----Steve Barcomb 236-6609 & Jeff Menard 236-7552
Youth Program-----Steve Barcomb 236-6609 & Jeff Menard 236-7552
Sidewalks-----Gerald LaValley 236-5587 & Cory Ross 236-7927

Resolution #5-2013

ALSO

2014 ZONING BOARD COMMITTEE

Orville Nedeau (Chairperson)-----2017
Mike Willette-----2016
Tony Roberts-----2015
Jane Hitchcock-----2014
Larry Brooks-----2018
Harry Gonyo (Alt)-----2015

Resolution #6-2013

ALSO

E.M.S. BOARD

TBA -----Expires 2018
Steve Drown-----Expires 2016
Roger Favreau-----Expires 2017

Resolution #7-2012

ALSO

2014 BOARD OF ASSESSMENT REVIEW

- Arruda, Robert-----2013 to 2018
- Miller, Sheila----- 2009 to 2014
- Gonyo, Harry-----2010 to 2015
- Kokes David-----2010 to 2015

Resolution #8-2013

ALSO

SCHEDULED MEETINGS

BE IT HEREBY RESOLVED THAT THE TOWN BOARD WILL HOLD IT'S REGULAR MEETINGS ON THE SECOND TUESDAY OF EACH MONTH AND IF A SPECIAL BOARD MEETING IS NEEDED OR A REGULAR MEETING HAS TO BE CHANGED A NOTICE FOR THIS WILL BE PUBLISHED IN THE LEGAL SECTION OF THE NEWSPAPER - ALSO ALL REGULAR MEETINGS OF THE 2013 ZONING BOARD COMMITTEE WILL BE HELD ON THE THIRD TUESDAY OF EACH MONTH AND IF A ZONING BOARD MEETING HAS TO BE CHANGED IT WILL BE POSTED ON THE OFFICE COMPLEX DOOR AND THE BULLETIN BOARD. ALSO ALL MEETING ARE OPEN TO THE PUBLIC

Resolution #9-2013

Councilperson Cory Ross made a motion all Appointments and Committees be accepted as per resolutions #2,#3,#4,#5,#6, #7, #8, and #9-2014 and Councilperson Gerald Lavalley seconded the motion. The result of a roll call was 4 AYES (Supervisor Jeff Menard, Councilperson Cory Ross, Councilperson Mary Myatt and Councilman Gerald LaValley) and 0 NOES. Therefore Supervisor Jeff Menard declared **Resolutions #2,#3,#4,#5,#6, #7 #7, #8, and #9-2014** are adopted.

Town Business 1: The supervisor shall payout money only upon warrant, order or draft of the Town Clerk after allowance of the Town Board; therefore Councilperson Lavalley made a motion that the following resolution that the following be adopted:

THE SUPERVISOR SHALL WITHOUT PRIOR AUDIT MAKE PAYMENTS IN ADVANCE OF AUDIT OF CLAIMS FOR PUBLIC UTILITY SERVICES SUCH AS GAS,ELECTRIC,WATER,SEWER,FUEL OIL AND TELEPHONE SERVICES, AS WELL AS FOR POSTAGE,FREIGHT AND EXPRESS CHARGES [TOWN LAW 118 (2)]. CLAIMS FOR THESE PAYMENTS SHALL BE PRESENTED AT THE NEXT REGULAR MEETING FOR AUDIT. THE SUPERVISOR MAY ALSO OFFICIALLY BECOME SIGNATURE ON CHECKS. THE SUPERVISOR MAY ALSO MAKE DECISIONS WHERE NEEDED TO KEEP THE TOWN RUNNING UNTIL THE BOARD IS ABLE TO RECONVEYN

The motion was seconded by Councilperson Myatt. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Ross, Councilperson Lavalley, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #010-2014** adopted.

Town Business 2: Supervisor Menard explained to the Board that changes have to be made to the previous Standard Work Day and Reporting Resolution submitted. Supervisor Menard explained the Days/Month (recorded hours based on record activity) must be changed for the Supervisor and Court Clerk; therefore Councilperson Lavalley made a motion that the following resolution that the following be adopted:

BE IT HEREBY RESOLVED THAT THE MOOERS TOWN BOARD AFFIRM BY RESOLUTION THE CHANGES THAT MUST BE MADE TO THE STANDARD WORK DAY AND REPORTING RESOLUTION FOR THE TOWN SUPERVISOR AND COURT CLERK

The motion was seconded by Councilperson Ross. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Ross, Councilperson Lavalley, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #011-2014** adopted.

Monthly Supervisor's Report: Supervisor Menard asked if the Board members had received their copy of the Supervisor's Monthly report. They had. Councilperson Ross made a motion to accept the Supervisor's Monthly report. Councilperson Lavalley seconded the motion. All in favor. Motion carried.

Champlain EMS Contract: Supervisor Menard said that the Town is under obligation to pay \$69,000.00 for the Champlain EMS Contract. Councilperson Lavalley made a motion to pay \$69,000.00 to Champlain EMS. Councilperson Ross seconded the motion. All in favor. Motion carried.

Town Business 5: The need has arisen where money in the Budget for the accounts listed have exceeded the original appropriations. The funds to cover the difference be made available as listed, as per the secretary to the board; therefore Councilperson Ross made a motion that the following be adopted:

BE IT HEREBY RESOLVED THAT THE FOLLOWING FUNDS BE MOVED IN THE BUDGET JOURNAL TO THE DESIGNATED ACCOUNTS

\$4,177.38 FROM SNOW REMOVAL – PERSONAL SERVICES DA5142.1 TO SNOW REMOVAL – CONTRACTUAL DA5142.4

\$5,795.00 FROM EMPLOYEE BENEFITS – HOSP & MEDIC INS DA9060.8 TO PERSONAL SERVICE – STATE DA5148.1

\$732.16 FROM EMPLOYEE BENEFITS – HOSP & MEDIC INS DA9060.8 TO PERSONAL SERVICE – COUNTY DA5148.11

\$4,487.18 FROM EMPLOYEE BENEFITS – HOSP & MEDIC INS DA9060.8 TO CONTRACTUAL – STATE DA5148.4

\$3,365.40 FROM EMPLOYEE BENEFITS – HOSP & MEDIC INS DA9060.8 TO PERSONAL SERVICE – STATE DA5148.41

\$3,046.42 FROM EMPLOYEE BENEFITS – HOSP & MEDIC INS DA9060.8 TO CONTRACTUAL – D& GAS ROAD EXPENSE DA5110.46

\$7,360.95 FROM EMPLOYEE BENEFITS – HOSP & MEDIC INS DA9060.8 TO MACHINERY – EQUIPMENT DA5130.2

\$4,525.17 FROM EMPLOYEE BENEFITS – STATE RETIREMENT DA9010.8 TO MACHINERY - CONTRACTUAL DA5130.4

\$1,851.93 FROM JUSTICES – CLERK PERSONAL SERVICES A1110.11 TO JUSTICES – PERSONAL SERVICES A1110.1

\$39.95 FROM PERSONNEL – PERSONAL SERVICES A1430.1 TO ATTORNEY CONTRACTUAL A1420.4

\$50.00 FROM PERSONNEL – PERSONAL SERVICES A1430.1 TO PUBLIC SAFETY ADMIN – PERSONAL SVC ZONING BOARD A3010.11

The motion was seconded by Councilperson Ross. The result of a Roll Call was 4 AYES (Supervisor Menard, Councilperson Ross, Councilperson Lavalley, and Councilperson Myatt) and 0 NOES, therefore Supervisor Menard declared **Resolution #012-2014** adopted.

Town Business 6: Supervisor Menard said that there needs to be a change with the pay periods for Town employees. He added that it is difficult for Mr. Boulerice to report the hours depending on what day the pay period ends. He said that Mr. Boulerice currently has to turn in hours on the 13th of the month for the employees to get paid on the 15th. Mr. Boulerice must then estimate that will be worked. Supervisor Menard said that a representative from the State Comptroller's office is here and they are working with him to come up with a better system. Mr. Boulerice thought of possibly reporting hours on the 16th and then getting paychecks on the 18th.

Highway Department: Supervisor Menard said that the Town's contract with Town employees had expired at the end of the year. He said that the Town has not heard from the union as of yet.

Supervisor Menard asked if anyone would like to address the Town Board.

Public Comment 1: Mr. Jess Dixon said that the computer program for codes had not been updated since 2004. He said that there is money in the budget and he would like to purchase new software for his office. He said he would also like to upgrade the filling system by possibly retaining records digitally. He asked the Board if the Town would consider paying Mrs. Jessica Bulriss, Deputy Court Clerk, to help with the filling changes. Supervisor Menard said that would be fine. Mr. Dixon also reminded the Board about the bridge. He said snowmobilers use the bridge, but it is now completely open and he does not want a car to try and use the bridge. Mr. Dixon also asked if the Town would consider having a planning board. He said there is currently a Zoning Board in place, but having an actual planning board would be helpful. Mr. Dixon added that it would need to be a five person panel. Supervisor Menard said he agreed that the Town would benefit from having a planning board and asked Mr. Dixon to proceed.

Adjourn: Councilperson Ross made a motion for the meeting be adjourned. Councilperson Lavalley the motion and the result was 4 AYES (Supervisor Menard, Councilperson Ross, Councilperson Lavalley, and Councilman Myatt) and 0 NOES. Thus, Supervisor Jeff Menard declared motion carried. Meeting adjourned at 6:42 PM.

Respectfully Submitted,

BRANDI B. LLOYD, TOWN CLERK/TAX COLLECTOR